

# **One Week Survey Design & Data Management Workshop (SDDM)**

**Organized by  
Department of Economics,  
University of Kashmir, Srinagar  
29 October – 04 November 2018**

## **Course Description**

The Department of Economics is organizing “*One Week Survey Design & Data Management (SDDM) Workshop*” from **October, 29 – 04 November 2018**. The workshop is aimed at acquainting participants with designing and conduct of household surveys. The data management, handling of primary data sets scientifically and its analysis together with its comprehensive interpretation shall remain the special focus of workshop.

Theoretical and practical mode of teaching shall be aligned to help the participants learn techniques for conducting and managing both individual and large survey data in a systematic manner. The schedule is prepared in a manner wherein adequate time shall be devoted towards understanding the gist of survey, questionnaire designing, data collection, data refinement, extraction, processing, analysis and interpretation. The use and application of “Microsoft Excel” and “STATA” shall be made to process the data collected from the field survey. Hopefully, by the end of the program participants shall be able to develop conceptual clarity regarding methodology and practical knowledge to conduct meaningful primary survey based research studies. The outcome evaluation of the workshop shall be ensured by conducting a field trip to some nearby locality where in participants will be exposed to a pilot study. Data will be collected by each participant on a pre-designed questionnaire (a minimum of 04 questionnaires per participant). Processing of the data thus collected will be monitored by the experts for valid result deduction.

## **Objectives**

This workshop is aimed at developing an understanding of collecting and handling primary data for individual level research projects of Ph.D. scholars and young faculty members of Indian universities. The training shall be imparted in a systematic manner to the participants to train them in how primary surveys are carried out and data thus generated handled scientifically.

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## **Resource Persons For:**

### **1, Survey Designing and Practice**

**Prof. Ashok Pankaj**

Director  
Council for Social Development  
New Delhi

### **2, Data Management**

**Dr. Abhay Kumar**

Executive Director  
Lokasharya Foundation  
New Delhi

## **Who should apply?**

The course is open to Research Scholars (MPhil / PhD) preferably those who are in early stages of their research program and young Faculty members in **Economics, Social Sciences and Management Studies** of the Universities and Colleges in India.

**Scholars and faculty members involved in primary survey based research are encouraged to apply.**

Only **Twenty Five (25)** participants shall be shortlisted for the workshop. The selection process shall consider relevance of the Ph.D. proposal to broad objectives of this workshop. Decision of the selection committee in this regard will be final and binding for all.

## **Application Requirement**

Applicants should send a short CV and a statement of purpose (with respect to participation in the Workshop) and evidence of prior/ ongoing work. The PhD students shall have to send a brief outline of their proposal (not exceeding 500 words) including the research questions and methodology, along with a statement about the current status of Ph D.

**Personal Laptop is a must for each participant.**

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## Registration Fee

	Description	Amount in Rs	Mode of Payment
Registration Fee	M. Phill/PhD Scholars	2500 (Rupees Twenty Five Hundred Only)	<b>1.</b> Online Transfer to Account Number : <b>0007040500000272</b> <b>IFSC Code:</b> JAKA0NASEEM <b>MICR Code:</b> 190051042 Departmental Seminar Account, Head Department of Economics. J&K Bank, Hazratbal Srinagar, 190006 <b>OR</b> <b>2.</b> Demand Draft favouring (Head Department of Economics, KU) Payable at J&K Bank Hazratbal, Srinagar
	Teachers and Corporate	4000 (Rupees Four thousand Only)	

## Important Dates

Last date for receipt of Application form

**October 18, 2018**

Selected candidates will be intimated by

**October 19, 2018**

Last date for submission of registration fee by selected candidates

**October 24, 2018**

## Selection Process

The number of seats at the workshop is twenty five. The last date for receipt of application is, **October 18, 2018.** Interested candidates should apply with attached application form to Dr. Javaid Iqbal Khan (e-mail [khanjavaid@kashmiruniversity.ac.in](mailto:khanjavaid@kashmiruniversity.ac.in)).

The applications shall be scrutinized by an expert committee and acceptance or rejection will be notified to the candidates by **October 19, 2018.**

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The selected candidates are required to submit the registration fee through either of the above mentioned modes with a scanned copy of the proof of payment to be sent to the coordinator Dr. Javaid Iqbal Khan, Sr. Assistant Professor, Department of Economics, University of Kashmir, Hazratbal Srinagar-190006 at [khanjavaid@kashmiruniversity.ac.in](mailto:khanjavaid@kashmiruniversity.ac.in).  
A WhatsApp message regarding the same at **9469110688** will be appreciated.

**Relevant material and Working Lunch shall be provided to the participants during the course of the workshop.**

## Accommodation

Efforts will be made to facilitate subsidized accommodation to the outstation participants on shared basis in the university guest house. Participants in their own interest are advised to intimate requirement of local accommodation to the coordinator at the earliest. The expenses of the same are to be borne by the participants.

**No TA/DA will be paid to any of the participants.**



## Workshop Coordinator

Dr. Javaid Iqbal Khan  
Sr. Assistant Professor  
Department of Economic  
University of Kashmir, Srinagar 190006  
(e-mail [khanjavaid@kashmiruniversity.ac.in](mailto:khanjavaid@kashmiruniversity.ac.in))  
**Mob:** 9469018151

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## **Registration Form**



### **Participants Details**

**Name**

**Institution/Department**

**Designation**

**Date of Birth**

**Gender (Male/Female)**

**Address for Communication**

**Mobile/Tel No**

**Email**

**Name and contact number of person in case of emergency**

**Educational Qualifications**

**Whether Phil/PhD or Faculty Member**

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## **Research Topic/Area:**

[Give brief outline (not exceeding 500 words) including the research questions and proposed methodology]

**Statement of purpose (with respect to participation in the Workshop)**

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**Registration fee details: (To be filled after selection):**

**Amount:** ..... (in words) ..... **DD / NEFT No:** .....

**Name of Bank:** .....

**Date:** .....

**Accommodation required (please tick): Yes/No**

**If yes date and time of arrival-----**

**Date and time of departure-----**

**Date:**

**Place:**

**Signature of the applicant**

**Recommendation of the Supervisor/ Head (with Signature and official Seal)**