



# UNIVERSITY OF KASHMIR

Hazratbal, Srinagar, Kashmir – 190006

**APPLICATION FORM FOR REVISED/DUPLICATE DEGREE/PROVISIONAL CERTIFICATE**

Note: *(Before filling up the form the candidate is directed to read instructions given below carefully, incomplete form in any respect will not be accepted)*

- a) Each information/verification/document, etc. sought from the candidate, as shown overleaf, is an essential requirement for issue of the Revised/Duplicate Degree/Prov. Cert. and must therefore be furnished/enclosed, without which no document will be prepared/verified.
- b) For applying under any category mentioned above, following documents are required to be attached with the form (where applicable):-  
(i) Affidavit from 1<sup>st</sup>. Class Judicial Magistrate (ii) Notification Copy (iii) Copies of public notices published in two local leading newspapers. (iv) Required fee receipt. (v) Original Degree Certificate

1. Name of the Candidate (in block letters): 

2. Father's Name (in block letters): 

3. University Registration No. \_\_\_\_\_
4. Date of Birth : 

Day	Month	Year
5. Name of the Examination/Course for which Degree/Prov. Cert. is required: \_\_\_\_\_
6. Exam. Roll. No. \_\_\_\_\_ Division \_\_\_\_\_
- Session & Year:** Month \_\_\_\_\_ Held in (Year) \_\_\_\_\_
7. Status: (i) Regular \_\_\_\_\_ (ii) Distance Mode \_\_\_\_\_ (iii) Private \_\_\_\_\_
- 7(A). Name of the Deptt./College/Centre \_\_\_\_\_
8. Specialization (where applicable): (i) \_\_\_\_\_ (ii) \_\_\_\_\_
9. Residential Address \_\_\_\_\_
- PIN 

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- 9(A). Address for Dispatch \_\_\_\_\_
- PIN 

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10. (i) Personal Contact No. \_\_\_\_\_ (ii) Guardian's Contact No. \_\_\_\_\_
11. Reasons for applying for Revised/Duplicate/Prov. Cert. (supported by documentary evidence) \_\_\_\_\_
12. Fee of Rs. \_\_\_\_\_ paid vide Receipt No. \_\_\_\_\_ Dated \_\_\_\_\_

Paste (don't pin or staple) a recent passport size photograph duly attested by HOD/Principal.

\*Before putting your signature here, please ensure that your '**Name**', '**Parentage**' & '**Regd. No.**' are **correctly spelled** as per University Registration Record.



\***Signature of the candidate.**



# REPORT OF THE UNIVERSITY OFFICE

The application has been examined/verified and found in order. The candidate has completed all the required formalities and has satisfied all the requirements of the statutes including the deposition of Fee as prescribed for the course.

**Dealing Assistant**  
(Sig. with name)

**Head Assistant**

**Section Officer**

**Assistant Controller**  
(Certificates)

**CHECK LIST** : (Please tick ✓ the boxes or write 'NA' if not applicable)

- |  |                          |  |                          |
|--|--------------------------|--|--------------------------|
| 1. Affidavit from 1st. Class Judicial Magistrate/ Notification Copy.               | <input type="checkbox"/> | 5. Attested Xerox copies of Marks Sheets and other required documents are enclosed.            | <input type="checkbox"/> |
| 2. Copies of public notices published in two local leading newspapers.             | <input type="checkbox"/> | 6. Fee Receipt is enclosed with Application Form (where applicable).                           | <input type="checkbox"/> |
| 3. Self attested passport size Photograph duly pasted.                             | <input type="checkbox"/> | 7. All columns duly filled and put my signature In application form.                           | <input type="checkbox"/> |
| 4. Particulars duly verified from Registration Section as per Registration Record. | <input type="checkbox"/> | 8. Self addressed envelope of A4 size (9"x12") with postage stamps worth Rs. 35/- is enclosed. | <input type="checkbox"/> |

Dated: \_\_\_\_\_

Signature of the candidate



**ATTENTION**

## ACKNOWLEDGEMENT

S.No. \_\_\_\_\_

(This slip must be produced by the candidate named below at the Certificate Section for taking the document)

**TO BE FILLED IN BY THE CANDI DATE.**

Received from: \_\_\_\_\_

\_\_\_\_\_

an application for issue of Revised/Duplicate/Prov. Cert. of (Course).....  
Exam passed in the year (session/year).....  
with Exam. Roll No. .... Regd. No.....  
Date of the submission of application .....

**IMPORTANT:** Application Form received from above candidate. If found incomplete/erroneous information on scrutiny later, it will be rejected.



Dealing Assistant  
(Certificate Section)  
Dated: \_\_\_\_\_



The Jammu and Kashmir Bank Limited  
**BANK COPY**



PAY IN SLIP FOR University of Kashmir

Dated: 7/22/2018	MCER NO: 18- 223465
Name :	Parentage:
Address:	Contact No:
Account No: 0007040500001007	Purpose: Duplicate Certificate
Amount :	
Sign. of Depositer	Bank Seal & Signature



The Jammu and Kashmir Bank Limited  
**UNIVERSITY COPY**



PAY IN SLIP FOR University of Kashmir

Dated: 7/22/2018	MCER NO: 18- 223465
Name :	Parentage:
Address:	Contact No:
Account No: 0007040500001007	Purpose: Duplicate Certificate
Amount :	
Sign. of Depositer	Bank Seal & Signature



The Jammu and Kashmir Bank Limited  
**DEPOSITOR'S COPY**



PAY IN SLIP FOR University of Kashmir

Dated: 7/22/2018	MCER NO: 18- 223465
Name :	Parentage:
Address:	Contact No:
Account No: 0007040500001007	Purpose: Duplicate Certificate
Amount :	
Sign. of Depositer	Bank Seal & Signature