



UNIVERSITY OF KASHMIR

Application Form

For appointment to the Administrative Posts

Affix Passport size
Photograph here

Name of the post applied for: _____

Department/Institute/Centre/Campus _____

Advertisement No. _____ dated _____

1. **Name in full** (in capital letters) _____

2. **Father's name in full** (in capital letters) _____

3. **Present Occupation** _____

4. **Permanent Address** _____

5. **Present address for Correspondence:**

Email ID _____

Telephone No. _____ Mobile No. _____

6. **Date of Birth** _____ **Sex:** _____ **Marital Status** _____

7. **Academic Qualifications** (starting from higher qualification)

Exams Passed	Year of passing	University / Board	Max. Marks	Marks Obtained	Div/Grade %age of marks

8. **Appointments held (in chronological order)**

Position held	Organisation	Pay Band & Grade Pay	From	To	Total period of service

9. Whether presently employed, Yes / No

- a) Nature of appointment _____
- b) Pay band/ Grade Pay _____
- c) Basic Pay _____
- d) Allowances _____
- e) Gross Salary _____

Are you willing to accept the minimum initial pay offered? If not the lowest initial pay acceptable _____

10. Details of Application Fee

Demand Draft No. _____ dated _____ Bank _____

DECLARATION

I hereby declare that the entries made in the above columns are true to the best of my knowledge and belief. In the event of any information found false, incorrect or incomplete the University shall be at liberty to cancel my candidature/appointment.

Dated: _____

Signature of the Applicant

Details of Documents attached (in the same order), duly numbered: Number _____

		Page No/s
1.	Bank Draft	
2.	Marks Cards of qualifications (Higher qualification first)	
3.	Date of Birth certificate	
4.	Experience Certificate claimed by the candidate	
5.	Any other, specify	
6.	Biodata (10 copies)	

Remarks of the Forwarding Officer:

Signature of the Forwarding Officer (with stamp)

For Office use only:

Enrolment ID _____ S. No. of List _____ Roll No. allotted _____

Remarks of the office _____

Dealing Assistant

Section Officer

Remarks of the Screening Officer/Committee

Signature of Authorised Signatory