



UNIVERSITY OF KASHMIR

(NAAC ACCREDITED GRADE 'A')

EMPANELMENT NOTICE

Sealed Offers are invited from the Original Manufacturers/authorised Dealers for empanelment with the University for below mentioned items for one year on terms and conditions available on the University website www.kashmiruniversity.net.

NIT NUMBER	ITEM	Brand	VALUE OF TENDER DOCUMENT	CDR	LAST DATE OF SUBMISSION
KU/COMP./2017-18	Computers (Desk tops), Printers, LCD Projectors, Multifunction Devices, Scanners, Laptops, Photostat Machines, Fax Machines, Pen Drives, Cameras, TV & allied accessories, LCDS. LED TV.	Lenovo, HP, Wipro, HCL, Sony, Dell, Canon, Xerox, Sharp, Apple, Kyocera, Panasonic, Konica Minolta, Brother, Ricoh, Samsung & other High end Brands	Rs.1000/=	Rs1.00lac (One Lac only)	4 th January 2018.

Relevant documents viz: Authentic Company Rate list, GST Registration Certificate, Turnover for last (03) three years, duly filled in Proforma, dealership certificate etc shall necessarily be enclosed with the tender.

Sealed offers should reach to the office of the Registrar by or before 04-01-2018 upto 03:00pm.

By order

**Sd/-
Assistant Registrar
(Purchase)**

No.F (Emp.Computer)Pur/KU/17

Dated:19-12-2017

Copy to:

- *Chairman(PC)*
- *Deputy Registrar (Purchase);*
- *Director IT&SS with the request to please upload tender notice, documents on the University website*
- *Assistant Registrar, (Public Relations Centre) for making wide publicity through at least three prominent local dailies. The cuttings thereof be sent to the Purchase Section for reference & record.*
- *PS to Registrar for kind information of the Registrar, University of Kashmir, Srinagar;*
- *PRO for kind information of the Hon'ble Vice-Chancellor;*
- *File.*

TENDER DOCUMENT FOR COMPUTERS

Rs. 1000/- One Thousand only) deposited vide Bank receipt No: _____ dated:_____ copy enclosed as cost of tender document issued in favour of M/S_____

S.NO	Item	Technical Specifications	General Profile of each item	Valid Company Rate for 2017- 2018	Institutional Discount offered (%age) on Company Rate	Remarks if any

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Note: - Besides detailed terms and conditions; the firm shall attach / append authentic relevant documents viz; Company rate list, DGD & D rate contract duly authenticated, Tax Clearance Certificate, Turnover for last three years, proforma, dealership.

CDR No_____ dated_____ amounting to Rs._____ deposited in _____ Bank.
I have read & understood all the terms and conditions laid down by the University for the purposes which are acceptable to me/us.

1. **Signature**_____
2. **Name of the Proprietor**_____
3. **Name of the firm**_____
4. **Address**_____
5. **Mobile No:**_____

TERMS AND CONDITIONS

1. The suppliers having GST Registration Certificate only are eligible to submit their tenders, up-to 04-01-2018(3.00 P.M).
2. The tender should be accompanied with a copy of registration and CDR, of Rs1.00 lacs pledged to the Registrar.
3. The tender without CDR & GST Registration & Dealership Certificates will be rejected.
4. The rates inclusive of all taxes & charges should be quoted FOR University Campus, Hazratbal, Srinagar, and other offsite campuses in words & figures without corrections or mutilations. In case of any deviation by the supplier like failure to supply the specified quality & quantity within the prescribed time the University shall be competent to impose penalty on the defaulting firm/agency/party.
5. The dealer should be enlisted on the website of the concerned Principal agency & the Company should also necessarily have" a proper functional service centre" in Srinagar without which empanelment offer shall not be considered. The presence of service centre should necessarily be on the website of the Principal Company without which the tender shall not be accepted.
6. The University will be at liberty to negotiate the rates viz- a- viz institutional discount.
7. The University reserves the right to accept or reject tender, partly or in full, without assigning any reason thereof.
8. No advance payment shall be made.
9. Only those firms shall submit offers who have a satisfactory track record of sale to be supported with proper documentary evidence.
10. In case the offers are submitted by authorized dealers/ Channel Partners/ Business partners, they shall have to enclose with the offer an authority letter & their dealership certificate from their Principal agencies indicating therein that they are authorized to quote the items on Company rates.
11. The dispute, if any will be subject to the jurisdiction of Srinagar Courts only.

Check List of the Documents to be attached with Technical Bid.

1. Cost of tender document amounting Rupees One thousand only (in respect of download tender document only).
2. EMD in the shape of CDR.
3. Attested copy of Registration certificate.
4. Attested copy of PAN card, GST Registration Certificate,
5. Attested copy of Dealership certificate, if authorized dealer
6. All other documents as mentioned above in the terms & conditions.