



# University of Kashmir

Hazratbal, Srinagar-190006

## UG Admission Instructions for Colleges & Students -2020(Regular) (under Choice Base Credit System Scheme)

It is notified for information of all the concerned that the Registration forms for admission to 1<sup>st</sup> 2<sup>nd</sup> Semester under Choice Based Credit System (CBCS) Scheme of BA/B.SC/B.Com/BCA/BBA/ B.M.M.M.C (MCMP)/OC&MIL in the affiliated Colleges of the University shall be available on the University website [www.kashmiruniversity.net](http://www.kashmiruniversity.net) from **03-02-2020** as per the schedule reflected in the table mentioned below. Principals of all the concerned colleges offering merit based courses with limited in-take capacity shall ensure to complete the necessary pre-admission formalities for such courses within first 10 **days** from the date of notification of admissions in order to complete the admission process in time. The Colleges shall have to forward the Registration Return, Fee Detail Report along with the copies of required certificates to the University latest by **31-03-2020** after the class work officially starts.

### Admission schedule for Regular Under-Graduate Course Batch-2020:

S NO.	PROCESS	DATE	
		From	To
01	Registration and Downloading of Forms from the University Portal	03-02-2020	25-02-2020
02	Submission of Form and Completing of Admission formalities in the Colleges.	03-02-2020	29-02-2020
03	Payment of University Fee	03-02-2020	29-02-2020
04	Payment of University Fee with Late Fee of Rs. 500/=.	02-03-2020	10-03-2020
05	Payment of University Fee with Late Fee of Rs. 1000/=.	11-03-2020	17-03-2020
06	Submission of RR by the Colleges to the University with all required documents.	31-03-2020	

#### Note.

- In case any of the last dates mentioned above is declared as an off day the next working day shall be treated as the last date.
- No late admission will be allowed. Students whose results are awaited or who are appearing in CBSE/Bi-Annual Examination shall seek provisional admission.

#### **The required formalities for admission are as under:-**

1. The candidates who have passed their 10+2 class examination in full shall be eligible for admission to the course. However, for B.COM (General) (for students with non-commerce back ground), B. Sc. (General), BA/BSC/BCOM (Honours) and BCA/BBA/BMMMM (Honours) Programme candidates having secured not less than 45% marks in aggregate in case of open merit and 40% marks in aggregate in case of reserved categories shall be eligible for admission. For rest of the courses candidates who have passed the 10+2 class examination in full shall be eligible for admission.
2. Forms for UG Registration (2020) shall be available **Online only. Candidates must follow the instructions, mentioned in the User Guide, strictly for submitting application forms online.**
3. Forms shall be generated on the basis of J&K Board Registration Numbers only. In case, the Registration Number of candidate/s is not available on the University website [www.kashmiruniversity.net](http://www.kashmiruniversity.net), he/she shall have to visit the University Information Centre of the College along with all the original certificates, where he/she intends to seek admission.
4. (a) **Candidates desirous of seeking admission in any of the affiliated colleges of this University, who have**

already appeared or are still appearing in the 10+2 Examination of CBSE, JKBOSE or any other Board, or have applied for re-evaluation or their final result is still awaited for any other reason must also submit the online Registration Form through the concerned University Information Centre of the College, before the prescribed last date. For courses with limited intake capacity such candidates, however, can be considered for admission, only in case there are any vacancies left after exhausting the list of otherwise eligible candidates.

**(b) Such candidates shall have to pay a non-refundable Processing Fee of Rs.500/- only instead of Full Admission Fee in the College concerned and also submit an affidavit duly sworn in before the Judicial Magistrate (1<sup>st</sup> class) to the effect that he/she is seeking provisional admission in the College on her/his own risk and responsibility and in case he/she fails to attain the required eligibility after the declaration of the result, her/his admission shall automatically stand cancelled. The candidates who attain the eligibility after the declaration of the result shall have to submit the required certificates along-with the Admission & Examination fee in full for first two semesters through J&K Bank, after obtaining the bank pay in slip from the concerned College within 10 working days after attaining eligibility or before the end of May, 2020, whichever, is earlier.**

5. The candidates who are already Registered with the University either in Private or Regular capacity but could not appear in the Examination and are interested to seek fresh admission with the same subjects or under the stream / subject change category are eligible for re-admission. However, such candidates shall be exempt from payment of University Registration fee of Rs.200/- or Rs.500/- for Academic / Professional courses respectively, as the case may be.
6. The candidates shall have to submit On-line Registration Form only once at the time of Admission. The said Form will be based on Board Registration Number and shall be available on the University website [www.kashmiruniversity.net](http://www.kashmiruniversity.net), along with the instructions.
7. The Prescribed Registration Form, Proof of Admission and Examination Fee (Receipt / On-line Payment Confirmation) for first two Semesters along-with the requisite set of certificates, as mentioned in the Admission Notification, is to be submitted in the College concerned, up to the prescribed last date.
8. *As per university statutes physically challenged and Orphan students, as evidenced by the requisite certificates from the concerned competent authorities, are exempt from payment of the examination fee only. However, they shall have to pay the Registration and allied fee as is applicable to other students. The Principal of the college shall authenticate the certificates, of such candidates, of being Orphan / physically challenged and accordingly the fee receipts shall be generated. The copy of the certificate attested by the Principal shall be forwarded to the University for Verification of such claims along with the Registration Return. In case such a certificate on verification does not prove genuine, the case shall be referred back to the college concerned for realisation of full fee from such a candidate along with the penalty decided by the University.*
9. Candidate can choose any subject combination (specific to a Programme) offered by the concerned College in tune with the UG CBCS scheme, for the session 2020 and onwards of the University of Kashmir, as per her/his eligibility. Change of subjects subsequent to the submission of Form and Fee shall be allowed only up to 15 days after the commencement of class work in the college, for which the required online facility to the concerned colleges shall remain available.

**No fresh admissions, for what so ever reasons, shall be allowed after the class work for the 1<sup>st</sup> Semester has officially started.**

10. The selection of candidates for admission to BA/B.Sc/B/Com (General / Honours) / BCA/ BBA/ BMMMC (Honours) Programme shall be based either on the merit obtained at the 10+2 level examination or the written test conducted by the College for different courses as decided by the College concerned. Provided that preference for admission to the Honours Programme/s of BA/ B.Sc/ B.Com in any Subject/s shall be given to the students who have passed the qualifying examination with the same subject/s at the 10+2 level.
11. However, the Principals of Private affiliated Colleges need to Contact the Dean College Development Council for Admission to BBA / BCA / BMMMC and other such Programmes.
12. **It shall be incumbent upon all the candidates admitted to a College, whether on provisional basis or other-wise, to attend classes regularly as their attendance for eligibility to appear in the Semester-end examination shall be counted with effect from the date of commencement of class work.**
13. The College, making use of the UID No. printed on the Registration Form shall assign the College and the Subject Combination offered by the Candidate on the University website, needless to mention that the

colleges shall be provided access to generate / download reports regarding the students admitted in the respective colleges. For this purpose the colleges shall ensure to download the latest combination lists for the current session from the University website.

14. Candidates will not have to submit any examination form during the entire Academic Programme. However, prescribed admission and examination fee shall have to be paid at the time of admission to odd semesters. Permission to appear in examination/s will be subject to the fulfilment of eligibility criteria (details available in UGCBCS Scheme available on the Syllabi and Statutes Portal of the University). However, if any candidate fails to appear in some or all the papers or is not eligible to appear or fails in any subject(s) in any Semester end Examination he/she will have to submit the backlog examination form along with the required examination fee in order to appear in the backlog examination in a subsequent session.
15. **Class work for each semester shall be of a minimum duration of 15 working weeks. Examination notification/date sheet will be issued separately. In view of the carry on system the class work for all the subsequent semesters shall start immediately after completion of examination of the previous semester for which no separate subsequent notification shall be issued. However, a student shall be eligible for promotion to 5<sup>th</sup> Semester only if he/she has earned 50% credits in the first three Semesters.**
16. **The Principals of the colleges concerned shall arrange to conduct the examination of Practical / Tutorial components of the course/s, wherever applicable, after the completion of courses and ensure to upload the awards on the University portal and also submit the details of students falling short of attendance, at least two week before the commencement of Semester-end examination, so that the eligibility of the candidates is determined.**
17. All the affiliated Colleges shall dispatch the Registration Return (on-line) and moreover forward hard-copy of Registration Return along-with the prescribed certificates to the office of the undersigned within 30 days after the commencement of class work.
18. The Registration Return should be supported with the following documents of the candidates:
  - i. Copy of the Higher Secondary School Leaving Certificate attested by the Principal or the authorized Officer of the college concerned; Original to be retained by the College.
  - ii. Self-attested photocopy of Character Certificate issued by the institution, last attended.
  - iii. Self-attested photocopy of Secondary School Examination (10<sup>th</sup> Class) certificate as a proof of Date of Birth;
  - iv. Self-attested photocopy of Higher Secondary School Examination Part II (12th Class);
  - v. Migration certificate (wherever applicable);
  - vi. Photocopy of Certificate from the competent authority of being **Orphan / Physically Challenged**, attested by the Principal of the College concerned.

The eligibility of the pass out candidates of 12th class other than J&K Board of School Education shall be determined subject to the submission of Original Migration certificate from respective institutions and equivalence certificate of 12<sup>th</sup> class from J&K Board of School Education. The College Principals shall accordingly check the status of the Board(s) prior to their admission to the course in the respective Colleges.

**Details of University fee to be paid by the students are as under:**

S. NO.	FEE HEAD	NON-PROF. COURSES PER CANDIDATE IN Rs	PROF. COURSES OF GOVT COLLEGES PER CANDIDATE IN Rs	MODE OF PAYMENT (ON-LINE)
01	University Registration Fee	200	500	(ONE TIME FOR THE PROGRAMME)
02	Sports Fund	65	75	(YEARLY)
03	Cultural Cum Literary Fund	15	25	(YEARLY)
04	IT&SS Fee	150	150	(YEARLY)
05	University Development Fund	100	300	(YEARLY)
06	Corpus Fund	100	500	(YEARLY)
07	NSS Fund	10	25	(YEARLY)
	<b>Total</b>	<b>640</b>	<b>1575</b>	
08	Eligibility Fee (wherever applicable)	110	110	(ONE TIME FOR THE PROGRAMME)
	<b>G. TOTAL</b>	<b>750</b>	<b>1685</b>	

Examination Fee	Per Semester	1 <sup>st</sup> Semester	2 <sup>nd</sup> Semester	Total
<b>I. UG Non-Professional / Professional</b>	Rs. 250/-per course	750	1250	2000
II. Examination Infrastructure Maintenance & Development Fund	Rs.300/-	300	300	600
III. Examination Management Charges ( <b>University Component</b> )	Rs.13/-	13	13	26
<b>TOTAL</b>		<b>1063</b>	<b>1563</b>	<b>2626</b>

(A) As per notification No. 42 of 2016 dated: 03 March 2016 issued by Joint Registrar Budget, Hot & Cold weather charges and Examination Management Charges of Rs.50/- includes Rs.37/- payable to the Colleges. As such, the amount of Rs. 74/- for the two Semesters shall be deposited by the students in the college along with the Admission fee, while Rs. 26/- shall be deposited in the University Account.

(B) Hence, the colleges are requested to charge Rs. 74/= only (as stated above) from the students along with to the college admission fee as per applicable rules and regulations.

(C) **Preferred Mode of Payment:-**  
Total fee payable as calculated and displayed on-line by the system shall be paid by each student via the J&K Bank Internet Payment Gateway available on “MyFormStatus” Page in a single transaction using Credit Card / Debit Card / Net Banking together with the applicable transaction processing charges.

(D) Those with no access to Credit Card / Debit Cards / Net Banking shall have an option to pay the said fee at any finncle branch of J&K Bank via a single Challan generated on-line. Fee of such candidates shall get reconciled within a minimum of two working days.

(E) **On-line transfer of fees from any personal account directly to the University Account shall not be entertained.**

19.The Principals shall ensure that admission / classification is made strictly in accordance with the revised combination of subjects under Choice Based Credit System (CBCS) scheme for the Session 2020, available on University website.

20.In addition to above, all the students in the last month of their even semesters shall make a selection of Skill Enhancement Courses / Discipline Specific Elective Courses / Generic Elective Courses for the next two semesters, as the case may be on the University website and the same shall be facilitated by the University Information Centres of the concerned colleges, before the candidates appear in the even semester end examinations.

21.Immediately after the completion of Semester end examinations the class work for the next semester shall commence, for which no separate notification shall be issued. The candidates during the subsequent Odd semesters shall deposit the University and College fee within 15 days from the inception of class work in the manner the fresh students deposit the fee at the time of admission to 1<sup>st</sup> Semester. The students who fail to deposit the fee by the prescribed date shall be allowed to pay the fee within next five working days with a late fee of Rs 500/= and another count of 5 working days with a late fee of Rs 1000/= along with the University fee. The admission of the student who does not avail these chances shall stand automatically cancelled and such a student can seek fresh admission to the semester in the next academic year.

**Assistant Registrar  
Registration**

No. F (Admn-NT-BG 1st semester) Reg/KU/20  
Date: - 27-01-2020

**Annexure**

**Subject Combinations for Bachelors Programme under CBCS in Science and Arts/Social Science Faculties**

**A. B. Sc. General Programme (Life/Earth Sciences Group):** Core Subjects: Any three courses from Groups I to VI with maximum of one from a group and one Ability / Skill Course from Group VII in each Semester and a 2 Credit English Course from 3<sup>rd</sup> to 6<sup>th</sup> Semesters:

Core Courses						Ability / Skill Courses	English	
Group I	Group II	Group III	Group IV	Group V	Group VI	Group VII		
Geology	Chemistry	Geography	Botany	Zoology	Industrial Fish & Fisheries	Environmental Studies & English Communication Skills in 1 <sup>st</sup> & 2 <sup>nd</sup> Semesters respectively	English-I & English-II of 2 Credits each for 3 <sup>rd</sup> & 4 <sup>th</sup> Semester each	
					Anthropology			
Nutrition & Dietetics								
Bio-Chemistry		Biotechnology			Computer Applications	<b>DISATER MANAGEMENT</b> as a Compulsory SEC in 4 <sup>th</sup> Semester & other Skill Enhancement Courses for 3 <sup>rd</sup> , 5 <sup>th</sup> & 6 <sup>th</sup> Semesters		English-III & English-IV of 2 Credits for 5 <sup>th</sup> & 6 <sup>th</sup> Semester each
Clinical Bio-Chemistry					Food Science & Technology			
		Home Science (Elective)						
	Bio-Informatics							
		Sericulture						

**B. B. Sc. General Programme (Physical/Earth Sciences Group):** Core Subjects: Any three courses from Groups I to VI with maximum of one from a group and one Ability / Skill Course from Group VII in each Semester and a 2 Credit English Course from 3<sup>rd</sup> to 6<sup>th</sup> Semesters, Any Student opting for Physics or Electronics or Information Technology shall have to compulsorily take up Mathematics also as a Core (DSC) Course:

Core Courses						Ability / Skill Courses	English	
Group I	Group II	Group III	Group IV	Group V	Group VI	Group VII		
Geology	Chemistry	Physics	Mathematics	Statistics	Information Technology	Environmental Studies & English Communication Skills in 1 <sup>st</sup> & 2 <sup>nd</sup> Semesters respectively	English-I & English-II of 2 Credits for 3 <sup>rd</sup> & 4 <sup>th</sup> Semester each	
					Computer Applications			
	Electronics	Geography			Home Science (Elective)	<b>DISATER MANAGEMENT</b> as a Compulsory SEC in 4 <sup>th</sup> Semester & other Skill Enhancement Courses for 3 <sup>rd</sup> , 5 <sup>th</sup> & 6 <sup>th</sup> Semesters		English-III & English-IV of 2 Credits for 5 <sup>th</sup> & 6 <sup>th</sup> Semester each
					Water Management			
		Electronic Equipment Maintenance and Design						

**C. B. A. General Programme:** Compulsory Course (Group-I): MIL in 1<sup>st</sup> & 2<sup>nd</sup>, General English in 3<sup>rd</sup> & 4<sup>th</sup> Semesters and 2 Credit English in 5<sup>th</sup> & 6<sup>th</sup> Semesters each; Core Courses: Any two courses from other groups G II to G VI with a maximum of one from a group, one Ability / Skill Course from Group VII in each Semester:

Compulsory	Core Courses					Ability / Skill Courses	English
Group I	Group II	Group III	Group IV	Group V	Group VI	Group VII	
General English (6 Credits) (1 <sup>st</sup> & 2 <sup>nd</sup> Semester)	Political Science	Geography	Psychology	Philosophy	Public Administration	English Communication Skills & Environmental Studies in 1 <sup>st</sup> & 2 <sup>nd</sup> Semesters respectively	English-I & English-II of 2 Credits for 3 <sup>rd</sup> & 4 <sup>th</sup> Semester each
			History		Indian Music		
Mathematics			Anthropology				
MIL (6 Credits) Urdu/Kashmiri/ Hindi / Punjabi/ Persian/ Arabic Language (6 Credits) (3 <sup>rd</sup> & 4 <sup>th</sup> Semester)	Education		Sociology	Applied Mathematics	Kashmiri Literature		
		Hindi Literature		Social Work			
	Islamic Studies	Economics	Urdu Literature	Hospitality & Catering Technology	Tourism and Travel Management	<b>DISATER MANAGEMENT</b> as a Compulsory SEC in 3 <sup>rd</sup> Semester & other Skill Enhancement Courses from 4 <sup>th</sup> to 6 <sup>th</sup> Semesters	
			Punjabi Literature		Media Script Writing		
Arabic Literature			Mass Communication and Video Production				
Generic Elective (6 Credits) and 2 Credit English- III & IV for 5 <sup>th</sup> & 6 <sup>th</sup> Semesters each	English Literature	Persian Literature	Statistics	Functional English			
		Spoken Persian		Computer Applications			

**Note:** The option of selection of core subjects shall be available to the students pursuing the B.A. / B. Sc. (General) Programmes only. Whereas for rest of the Programmes, including Honours Programmes in different subjects and the Specialised (Honours) Programmes of B.Com., B.Sc Home Science, BCA, BBA, B. Sc. IT and BMMMC the combination of Core subjects to be pursued during a Programme shall be as specified for the programme. In addition, every Student, irrespective of the Programme, shall have to study one of the Ability Enhancement / Skill Enhancement Course of 4 Credits compulsorily in each Semester for the first four semesters. After 4<sup>th</sup> Semesters only the students pursuing General Programme in Arts/Social Sciences shall have to take Skill Enhancement Courses. The students of B. A. (General Programme) shall have to take up the Compulsory MIL in 3<sup>rd</sup> & 4<sup>th</sup> Semesters and General English in 1<sup>st</sup> & 2<sup>nd</sup> Semesters in addition to Discipline Specific / other Courses and Additional English of 2 credits each from 3<sup>rd</sup> to 6<sup>th</sup> semesters shall be applicable to the students of B. A. / B. Sc. (General) Programme only.



**University of Kashmir**  
Hazratbal, Srinagar-190006  
NAAC accredited Grade "A"  
**UG Admission Notification-2020 (Regular)**

*Under (Choice Based Credit System Semester Scheme) for Under Graduate 1st-2nd Semester  
for Batch 2020.*

It is notified for the information of all the concerned that the admission to Ist-2<sup>nd</sup> Semester (CBCS) Choice Based Credit System Scheme BA/B.SC/B.SC H /B.Com /BCA /BBA/B.M.M.M.C/OCMIL (General/Honors) programme at Under Graduate level shall start as per the schedule reflected in the Table mentioned below. However, the colleges offering programmes with limited intake and admissions on the basis of merit in the qualifying examination shall ensure to complete the pre admission formalities for such courses within first 10 days from the date of issuance of Notification. The eligibility and other conditions for admission shall be as under:

1. The applicant candidate/s must have passed their 10+2 Examination from the J&K Board of School Education or any other recognized Board whose Examinations have been considered as Equivalent to the corresponding Examination.
2. The candidate seeking admission to B.Sc programme shall have passed the qualifying examination with not less than 45% Marks in case of Open/General Category and 40% Marks in case of Reserved Categories.
3. Candidate/s having passed the 12<sup>th</sup> class examination with Science /Home science/Commerce subject may be allowed to opt for arts Subjects. However, candidates with non commerce Back ground seeking admission in commerce stream should have passed the qualifying Examination with at least 45% Marks in case of Open/General Category and 40% Marks in case of reserved Categories.
4. Form for UG Registration (2020) shall be available **online only. Candidates must follow the instructions, mentioned in the user Guide strictly for submitting application forms online.**
5. The application forms shall be generated on the basis of J&K BOSE Registration Number. In case of non availability of Registration Number on the University website, he/she shall have to visit the University Information Centre of the College along with all Original Certificates where he/she intends to seek admission.
6. The candidate/s whose result is awaited or are appearing in the 10+2 examination of CBSE or any other recognized Board or have applied for Re-evaluation shall be eligible to apply for provisional admission on their own risk and responsibility on production of undertaking duly sworn in before the Ist Class Magistrate. However, such candidates shall be required to pay a non refundable of **Rs.500/=** in lieu of admission fee in the College concerned and their admission shall be subject to fulfilment of eligibility conditions as laid down in the statutes. They shall be required to submit the required documents along with the admission and examination fee within 10 days after attaining eligibility.
7. It shall be mandatory for the candidates admitted in the Colleges even on provisional basis to attend the classes regularly as their attendance for eligibility to appear in the semester end Examination shall be counted from the date of commencement of Class work.
8. The Colleges shall ensure that Admissions(Including Late Admission) on payment of late fee as prescribed for the purpose are completed by or before **17-03-2020** so that the class work for 1<sup>st</sup> Semester is started without any delay.

9. The Non- Government Affiliated Colleges offering BBA/BCA/B.Sc IT /BMMMC programmes shall be required to contact Dean, College Development Council for Admission of candidates in their Colleges

Guidelines with regard to subject combination, deposition of Fee and Examination Forms etc are given in the annexure to this Notification, which is available on University website i.e. [www.universityofkashmir.net](http://www.universityofkashmir.net).

**Admission schedule for Regular Under-Graduate Course Batch-2020:**

S NO.	PROCESS	DATE	
		From	To
01	Registration and Downloading of Forms from the University Portal	03-02-2020	25-02-2020
02	Submission of Form and Completing of Admission formalities in the Colleges.	03-02-2020	29-02-2020
03	Payment of University Fee	03-02-2020	29-02-2020
04	Payment of University Fee with Late Fee of Rs. 500/=.	02-03-2020	10-03-2020
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06	Submission of RR by the Colleges to the University with all required documents.	31-03-2020	

**Note.**

- In case any of the last dates mentioned above is declared as an off day the next working day shall be treated as the last date.
- No late admission will be allowed. Students whose results are awaited or who are appearing in CBSE/Bi-Annual Examination shall seek provisional admission.

*Assistant Registrar  
(Registration)*

No. F (Admission-NT-BG Ist-2<sup>nd</sup> Semester) Reg/KU/20  
Date: - 27 -01-2020

**Copy to the:-**

1. Secretary to Govt. Higher Education Department, Civil Secretariat, Srinagar/Jammu;
2. Dean Academic Affairs;
3. Dean Research;
4. Dean, College Development Council;
5. Director Colleges, J&K Govt. Civil Secretariat, Srinagar;
6. Controller of Examinations;
7. Principals of all affiliated Colleges;
8. Special Secretary to Vice-Chancellor for the kind information of the Vice-chancellor;
9. Director, IT&SS, University of Kashmir;
10. Deputy Registrar, Registration/Printing & Stationery;
11. Deputy Controller of Examinations;
12. P.S. to Registrar for information of the Registrar;
13. Assistant Controller Examinations, UG Conduct, Tabulations, Secrecy;
14. Officer In charge-Sub office, University of Kashmir, Jammu;
15. Assistant Registrar, Academic/P&S;
16. In Charge , Public Relations Centre, University of Kashmir, for wide publicity through local dailies;
17. Webmaster for placement on University Website;
18. Office file;