



## NOTICE INVITING E-TENDER

### CIVIL WORKS

#### SINGLE COVER SYSTEM

NIT No. F(UCD)(E.Tend)/KU/101/21

DATED: 10/03/22

For and on behalf of the University of Kashmir, e-tenders (In single cover system) are invited on Item rate from **approved Authorized Dealers of WorkStation Tables** of Union Territory J&K Govt., other State/Central Governments for the following works:-

S.No	Nome of Work	Adv. Cost (Rs.In Locs)	Cost of T/Doc. (In Rupees)	Earnest Money	Time of completion	M.H ofAccount
1.	2	3	4	5	6	7
1.	Supplying and Fixing of Workstation Tables for various office Sections in Old Administration Block at main campus.	45.39Lacs	Rs.1100/-	Bid Security Declaration as per format	03-Months	<u>Consolidated Funds</u>

Position of AAA: - Accorded,

Position of funds: - Available.

1. The Bidding documents consisting of qualifying information, eligibility criteria, specifications, Drawings, bill of quantities (B.O.Q), Set of terms and conditions of contract and other details can be seen/downloaded from the departmental website [www.jktenders.gov.in](http://www.jktenders.gov.in) as per schedule of dates given below:-

1.	Date of Issue of Tender Notice	10/03 /2022
2.	Period of downloading of bidding documents	<b>From 10/03/2022, to 23/03/2022, 6.00 P.M</b>
3.	Bid submission <b>Start Date</b>	<b>10/03/2022</b>
4.	Bid Submission <b>End Date</b>	<b>23/03/2022 up to 6.00 P.M</b>
5.	Date & time of opening of Financial Bids ( <b>Online</b> )	<b>24/03/2022</b> In the office of Executive Engineer University of Kashmir

2. Bids must be accompanied with cost of Tender document (as mentioned above) in shape of e-Challan **which can be downloaded from** <http://egov.uok.edu.in/echallan> in terms of soft copies with the e-bid.

Note:- The Date e-Challan must be between the date of start of bid and Bid Submission End date. **Any deviation shall render the bidder as Non-responsive.**

**2.1 All the Bidders have to submit Bid Security Declaration Form instead of Earnest money as per the Circular of Finance Department (Bid Security Declaration Form List as per Annexure "A.**

**2.2 The 1st lowest bidder has to produce an amount equal to 3% of contract as Performance Security in the shape of CDR/FDR/BG** in favour of Chief Executive Engineer University of Kashmir Division within 10 (ten) days after the date of receipt of letter of acceptance and shall be released after successful completion of DLP. The Bank Guarantee should be valid for 45 days beyond bid validity.

3. The date and time of opening of Financial Bids of a responsive bidder shall be notified on Web Site [www.jktenders.gov.in](http://www.jktenders.gov.in) and conveyed to the bidders automatically through an e-mail message on their e-mail address.
4. **The bids for the work shall remain valid for a period of 120 days from the date of opening of Technical bids.**
5. **The earnest money shall be forfeited if:-**
  - a) Any bidder/ tenderer withdraws his bid/ tender during the period of bid validity or makes any modifications in the terms and conditions of the bid.
  - b) *Failure of Successful bidder to furnish the required performance security within the specified time limit.*
  - c) *Failure of Successful bidder to execute the agreement within 28 days after fixation of contract.*

**6(A). Instruction to bidders regarding e-tendering process**

- 6.1 Bidders are advised to download bid submission manual from the "Downloads" option as well as from "Bidders Manual Kit" on website [www.jktenders.gov.in](http://www.jktenders.gov.in) acquaint bid submission process.
- 6.2 To participate in bidding process, bidders have to get 'Digital Signature Certificate {DSC}' as per information Technology Act-2000. Bidders can get digital certificate from any approved Vendor.
- 6.3 The bidders have to submit their bids online in electronic format with digital Signature. No bid will be accepted in physical form.
- 6.4 Bids will be opened online as per time schedule mentioned in Para-1.
- 6.5 Bidders must ensure to upload scanned copy of all necessary documents with the bid. Besides, original documents related to the bid shall be submitted by L1 before issuance of Allotment in his favour.
- 6.6. **Bidders must ensure to upload scanned copies of all necessary documents including Bid Security Declaration, tender documents fee in terms of soft copies and all other documents required as per NIT with technical bid. No document (s) which has/have not been uploaded shall be entertained for technical evaluation in the form of hard copy. However in case of any clarification the bidders all have to produce original documents in support of soft copies if need arises.**

**Note:- Scan all the documents on 100 dpi with black and white option.**

- 6.6(a) **Bidders should note that if the documents uploaded/submitted on the basis of which the contract has been awarded are found forged/fake/not genuine at any time, the contract shall be cancelled and the contractor/bidder shall be recommended for blacklisting and debarred from taking part in tendering in University of Kashmir/Other Departments for a period of one year in the first instance, besides the performance security deposited for the said work shall be forfeited.**
7. The department will not be responsible for delay in online submission due to any reasons.
8. All bidders have to submit Bid Security Declaration Form instead of Earnest money as per the circular of Finance Department (Bid Security Declaration Form as per format enclosed). **Non submission of bid security declaration shall render the bidder as Non-responsive.**
9. **For item rate method** the unit rates and prices shall be quoted by the bidder entirely in Indian Rupees and the rates quoted shall be deemed to include price escalation and all taxes upto completion of the work. Deduction on account of taxes shall be made from the bills of the contractor on gross amount of the bill as per the rates prevailing at the time of recovery.  
**The %age rate method** requires the bidder to quote a percentage above / below / at par at the bottom of the BOQ percentage template for the work. The percentage quoted by the bidder shall be deemed to include price escalation and all taxes upto completion of the work. Deduction on account of taxes shall be made from the bills of the contractor on gross amount of the bill as per the rates prevailing at the time of recovery.

10. Bidders are advised not to make any change in BOQ (Bill of Quantities) contents. In no case they should attempt to create similar BOQ manually.
11. **Price escalation and Taxes:** No price escalation shall be permissible. The deduction on account of taxes shall be made for the bills of the contractor for the gross amount of the bill as per the rates prevailing at the time of recovery.
12. Bidders are advised to use "My Documents" area in their user on R&B e-Tendering portal to store such documents as are required.
13. In case of CRF and any other specified project. The relevant guidelines standard bidding document shall be followed.
14. Instructions to Bidder (ITB)

14.1 All bidders shall upload the following information and documents along with qualification criteria/qualification information with their bids:-

- a) Copies of original documents defining constitution/ legal status, place of registration and principal place of Business
- b) Cell No .and Correspondence address & e-mail.
- c) Scanned copy of e-challan
- d) Scanned copy of Registration Card with latest renewal.
- e) Scanned copy of Valid GSTIN No. & PAN No.
- f) **Scanned Copy of GSTIN Registration and latest clearance certificate FORM GST-3B I.e. latest clearance certificate FORM GST-3B of the latest quarter/preceding Month to the Issue of NIT.**

**Illustrations: -**

For the NIT in August 2021, the bidder has to upload the latest clearance certificate FORM GST-3B of the latest quarter i.e. April-June/preceding month i.e. July 2021.

- g) **All bidders shall upload Verification Certificate from concerned Chief Engineer /Superintending Engineer of Enlistment Registration Card.**
- h) **Bid Declaration Form.**

14.2 The bidder at his own responsibility and risk should visit and examine the site of work and its surroundings before submission of bid.

14.3 Non attendance of pre-bid meeting will not be cause of disqualification of the bidder.

14.4 All documents relating to the bid shall be in the English Language.

**15. General Conditions of Contract: -**

15.1 The date of start of the work shall be reckoned within one week from the date of issuance of LOI/Contract allotment as the case may be.

**Penalty for delay in completion:** - In case of delay in completion of work beyond stipulated period of completion, **penalty upto maximum of 10% of the contract shall be imposed.**

**15.2 Time extension:** -Suitable time extension shall be granted in case of increase in scope of work and in the event of delay beyond control of contractor to be determined by the department.

**15.3 Advance Payments:-**No mobilization advance/equipment advance shall be paid.

**15.4 Secured Advance:-**No secured advance is admissible.

**15.5 Schedule of Payment:-**The payment schedule shall be fixed after award of contract in favour of successful bidder, **on the basis of availability of funds** and value of work executed, shall be determined by the Engineer.

**15.6 Amendment of bidding document:-**Before the deadline for submission of bids the employer may modify the bidding documents by issuing Addendum.

**15.7(a) The tender receiving authority reserves the right to accept or reject any tender or all tenders without assigning any reason thereof.**

**15.7(b) The Employer reserves the right to accept or reject any bid and to cancel the bidding process and reject all bids, at any time prior to award of Contract, without thereby incurring any liability to the affected bidder or bidders or any obligations to inform the affected bidder or bidders of the grounds for the Employer's action.**

**15.7(c) Unbalanced Bid:- (Not applicable at present as per the Government directions)**

- 16. Restoration of work:-** On completion of contract the contractor shall be responsible to remove all unused material and restore all work in its original position at his own cost.
- 17. Traffic regulations:-** The contractor is bound to adhere to traffic regulations as is applicable from time to time and ensure arrangements of smooth regulation of traffic during execution of work.
- 18. Arbitration:-** The arbitration shall be conducted in accordance with the arbitration procedure stated in the J&K Conciliation and Arbitration Act No:-xxxv of 1997 issued vide SRO No:-403 vide Notification of J&K Govt., "**Law Department**" **11th December-1997.**
- 19. Defect Liability period:-** The DLP shall be Calculated from date of certified completion of work and period shall be **36 months**. The defects noticed in the work during execution or D.L.P. shall be corrected by the Contractor within the length of time specified by the Engineer. If the contractor does not correct the defects pertaining to D.L.P. to the satisfaction of the Engineer within the time specified, the Engineer will assess the cost of having the defects corrected and contractor will pay this amount on correction of defects.
- 20. The date of start of work shall be reckoned within 07 (seven) days from the date of issuance of allotment/ Letter of intent.**
- 21. In case the agency fails to execute the work, the performance security in the shape of CDR/FDR/BG and normal deposit shall be liable for forfeiture besides initiating other punitive actions against the defaulter without serving any notice.**

**ALL KEY CONSTRUCTION MATERIAL** shall have to be strictly as per prescribed specifications and approval of the Engineer In-charge.

- 22. The performance security of 3% shall be released after successful completion of DLP**  
Failure on part of the contractor to fulfill his obligations of maintenance schedules shall result in forfeiture of the deposits held for this purpose as well as the CDR/FDR/BG for this work.
- 23. Safety:-** The contractor shall be responsible for safety of all activities at site of work.
- 24. Discoveries:-** Anything of historical or other interest or of significant value unexpectedly discovered on the site shall be the property of the Govt.
- 25. Tests:-** The contractor shall be solely responsible for carrying out the mandatory tests required for the quality control at his own cost.
- 26. Termination:-** The employer may terminate the contract if the contractor causes a fundamental breach of the contract.
- 27. Fundamental breach of contract will include:-**
  - a) Continuous stoppage of Work for a period of 30 days without authorization of Engineer in-charge.
  - b) Contractor is declared bankrupt.
  - c) **Any evidence of involvement of contractor in corrupt practices.**
  - d) If the contractor indulges in willful disregard of the quality control measures put in place by the department.
  - e) Contractor delays the completion of work beyond stipulated time of completion.
  - f) **Pursuant to the process of termination of defaulted contract, the employer reserves the right to invite fresh tender for the balance work at the risk and cost of defaulting contractor.**
  - g) If in case contractor failed to start /complete the work, within the stipulated time period, his Performance Security shall be forfeited after termination of the contract. Besides, the **Bid Security Declaration shall be enforced and the defaulting contractor shall be debarred from taking part in tendering of works in R&B Department/other departments for a period of one year.**

**28 Major Labour Laws applicable to establishment engaged in building and other construction Work:-**

- a) Workmen compensation act 1923.
- b) Payment of Gratuity Act 1972.
- c) Employees P.F. and Miscellaneous Provision Act 1952.
- d) Maternity Benefits Act 1951.
- e) Contract Labour (Regulation & Abolition) Act 1970.
- f) Minimum Wages Act 1948.
- g) Payment of Wages Act 1936.
- h) Equal remuneration Act 1979.
- i) Payment of bonus Act 1965.
- j) Industrial disputes Act 1947.
- k) Industrial employment standing orders Act 1946.
- l) Trade Union Act 1926.
- m) Child Labour (Prohibition & Regulation) Act 1986.
- n) Inter State Migrant workmen's (Regulation of employment & Conditions of service) Act 1979.
- o) The Building and other Construction workers (Regulation of employment and Condition of service) Act 1996 and the Census Act of 1996.
- p) Factories Act 1948.
- q) Compliance with Labour Regulation Laws of J&K .

**29. Specification/Quality Control:-**All items of works shall conform to specifications as per IRC/ MORTH/ NBO/ CPWD/ SSRI Any other prescribed specifications.

**30. Insurance:-** Insurance cover to Labour / Machinery / Work / Plant material / Equipment by the contractor shall be mandatory.

**31. Laws Governing the Contract: -**The contract shall be governed by Laws of the land.

Court's Jurisdiction:-In case of a disputes/differences between contractor and Department the jurisdiction shall be J&K.

**32. Time Extension: -**

- a) The work is to be completed within the time limit specified in the NIT and the time of completion will also increase / decrease in proportion with additional / deleted quantum of work depending upon the actual quantum of work.
- b) Request for extension of time shall be made by the contractor in writing not later than fifteen days of happening of the event causing delay. The contractor shall also indicate in such a request the period for which extension is desired.
- c) Abnormal /bad weather or Serious loss or damage by fire or Civil commotion, strike or lockout (other than among the labour engaged by the contractor) affecting any or the trades employed on the work, or Non availability of departmental stores.
- d) Any other cause which in the absolute discretion of the accepting authority is beyond the contractor's desire.
- e) On contractor's representation based on the grounds as detailed above the time for completion of the work may be extended by a period considered reasonable by the Department.

f) Extension of time shall be also admissible in the event of temporary suspension of work.

**33. The tender/bid is liable to rejection if it does not fulfill the requirements as laid down in NIT.**

All other terms conditions are as per PWD Form 25 (Double agreement Form) and detailed NIT issued vide this office No. F(UCD)(E.Tend)/KU/101/21 DATED: 10/03/22.

**Executive Engineer  
University of Kashmir**

No: F(UCD)(E.Tend)/KU/101/21

DATED: 10/03/22

APPENDIX to NIT No. F(UCD)(E.Tend)/KU/101/21

## **Bid Security Declaration**

I hereby submit a declaration that the bid submitted by the undersigned, on behalf of the bidder, \_\_\_\_\_ either sole or in JV, shall not be withdrawn or modified during the period of validity i.e. not less than 120 (One Hundred Twenty only) days for the bid due date.

I, \_\_\_\_\_, also accept the fact that in case the bid is withdrawn or modified during the period of its validity or if we fail to sign the contract in case the work is awarded to us or we fail to submit a performance security before the deadline as per NIT & SBD, then \_\_\_\_\_ will be suspended for participation in the tendering process for the works of PWD/MORTH/NHAI/NHDCL/ and works under other Centrally Sponsored Schemes, for a period of one year from the bid due date of this work.

(Signature of the bidder or his Authorized Signatory)

Seal of bidder