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Personal Details

Name : Prof. (Dr.) Rubi Zutshi

Father's Name : Late Shri Mohan Lal Zutshi

Permanent Address : House No. 726 A, Ward No. 7 Lane 12,
Mountain View Lane, Iqbal Colony, Sonawar,
Srinagar.

Mobile Nos. 9419058585, 9419405550

Email : rubyzutshi@gmail.com

Qualification:

S.No.	Examination Passed	Board/ University	Year
01	Matriculation	B.O.S.E, Srinagar	1980
02	Bachelor of Arts	University of Kashmir	1986
03	Master of Arts (Hindi)	-do-	1988
04	Master of Philosophy (Hindi)	-do-	1994
05	Doctor of Philosophy (Hindi)	-do-	2002

Field Of Specialization: Hindi Fiction

Research Work:

- M. Phil Research Title
“A Psychological study of short stories written by Manu Bhandari”
- Ph.D Research Title
“Shivani Kay Katha Sahitiya Ka Muliankan”

Teaching Experience:

- Promoted as Professor on 20 June 2019
- Promoted as Associate Professor on 26 June 2016
- Promoted as Assistant Professor Stage (III) 31st July 2012 to onwards.
- Promoted as Assistant Professor Stage (II) on 31st July 2007 to 31ST July 2012
- Selected as Permanent lecturer 31 July 2003 to 31st July 2007
- Worked as Adhoc Lecturer in P.G Department of Hindi.... 1991-2003

- Worked as P.G teacher in Sainik School, Manasbal.....1990 -1991
- Worked as Hindi teacher in Public School.....1989 – 1990

Publications in International Journals:

S.No.	Name of the Article/Author/URL/journal year	Name of the Journal	Year of publication / URL	P.No.	Vol/ Issue	Published/Reg./ISSN	Index/Impact factor	API
1.	Kashmir mai sant Parampara: Aik vivechan	Parivartan	Jan-Feb 2024 www.parivartanpatrika.in	13-18	Vol-33	2455-5169		
2.	Vishva Patal par Atal Hindi	Shodh Samalochana International Peer-Reviewed & Refereed Quartely Research Journal	Jan-March 2024	199-202	Vol-01, Year-10	2348-5639	5.843	
3.	Dardpur Upanyas Ek Vivaechan	Shrinkhala International Journal Peer Reviewed/Refereed	2019			Social Research Foundation Kidwai Nagar Kanpur 2321-290X	6.038	30
4.	Ristay Rishtay Upinayas Aak Adhayan	Shrinkhala International Journal Peer Reviewed	September 2018	111-115	9/9	Social Research Foundation Kidwai Nagar Kanpur RNI No: UPBIL/2013/55327 ISSN: (P) 2321-290x (e) 2349-980x	Google Scholar/ Sjf-4.106	25
5.	Mannuje and Mirnalje Kay Kahaniyu Mai Chirit Arthik Tanav	Indian Journal of Social Concerns An International Peer-Reviewed Journal	April 2018 / www.ijscjournal.com	19-21	7/28	ISSN: 2231-5837 UGC approved : 62715	2.821	
6.	Bagwan Das Morwal Aur Rathe Upniyas	Indian Journal of Social Concerns An International Peer-Reviewed Journal	April 2018 / www.ijscjournal.com	52-53	7/28	ISSN: 2231-5837 UGC approved : 62715	2.821	
7.	Hindi He Bharat Ki Rastriya Bhasha Kyu?	Innovation The Research Concept Multi - disciplinary Bi-Lingual International Journal	2017 / www.socialresearchfoundation.com	193-94	2/7	Social Research Foundation Kidwai Nagar Kanpur RNI No: UPBIL/2016/68367 ISSN: (P) 2456-5474	Google Scholar/ Sjf-4.106	
8.	Padma Sachdev Aur Unka Sahitya Nusrat jamal and Ruby zutshi www.socialresearchfoun	Shrinkhala (A multi disciplinary international journal)	Dec 2015	78-80	III/4	Social Research Foundation Kidwai Nagar	Google Scholar/ Sjf-4.106	

	dation.com					Kanpur RNI No: UPBIL/2013 /55327 ISSN: (P) 2321-290x (e) 2349- 980x		
9.	Yah BE Aiak Kahanee (Sansmaran)-Mannu Bhandari Rubi Zutshi https://sahityavithika.wordpress.com	Sahitya Vithika Gujrat	March 2014	50-51	04	Peer Reviewed International Journal ISSN: 2319- 6513		15
10.	Hindi Ka Atee Avam Vartiman Rubi Zutshi www.researchlink.in	Research Link International Journal	Feb. 2014	57-58	12	Ramesh Sony Referred ISSN: 0973/1628	2.782	15

Publications in National Journals:

S.No.	Name of the Article/Author/URL/jo urnal year	Name of the Journal	Year of publication	P. No.	Vol/ Issue	Published/ Reg./ISSN	Index/Im pact factor	API
1.	Rajn Gupta ka 'kitne kathhghare' aur maitri pushpa ka 'gunah- begunah' ka tulnatmak adhyayan	Shodh Disha	June-April 2021	67-70	54/2	0975-735X		
2	Hindi Ka Vishwivapi Roop	Remarking	2019/ www.socialresearchfoundation.com			Social Research Foundation Kidwai Nagar Kanpur/ 2394-0344	6.134	30
3	Bharat Samaj Mai Rishtu Ka Lomharshak Risav	Shod Disha	December 2018	174- 180	4/4	ISSN: 0975- 735X	3.471 (11JIF)	25
4	Padma Sachdev Kart Jammu Bi Kabi Sahara Tha Rubi Zutshi Email: Year: 42	Sankali (Hindi Academy Hyderabad)	April-June 2014	65-69	2/2	Peer Reviewed Bilingual Biannual Research Journal ISSN: 2277-9264		10
5	Satway Dashak Ke Kashmiri Hindi Kavita Rubi Zutshi https://sahitya-akademi.gov.in	Hamara Sahitya Sahitya Academy	2013	145- 152	1	J & K academy of art culture and languages ISSN: 2279/0330		10

6	Bharati Bhashou Ke Chitriti Kahaniyun Main Samajak Sarokar Rubi zutshi www.hindisahityaniketan.com	Shod Disha	Dec. 2013	280-284	24	Hindi sahiyta nikeitan, 16 sahiyta vihar bijnor ISSN: 0975-735X World reputed Journal		15
7	Mann kay jeetay jeet Upaniyas Shakti Sampan ke Awaaz Rubi zutshi www.hindisahityaniketan.com	Shod Disha	April –June 2013	96-99	22	Hindi sahiyta nikeitan, 16 sahiyta vihar bijnor ISSN: 0975-735X World Reputed Research journal		15
8	Sawgat Kahine Sangra: Ek Vislaishan Rubi zutshi Email:sahityaacademy.bhopal@gmail.com	Sakshatkar	March 2013	28-31	399	Sahitya academy Bhopal RNI No: 30993/76		10
9	Adhunik Yug Kay Kabir Nagarjun Rubi Zutshi www.researchlink.in	Research Link	Jan 2013	69-70	11	Ramesh Sony Referred ISSN: 0973/1628		15
10	Kashmiri Kavetriya EK Parchay Rubi Zutshi	Kashf Vibor Prakashan Amritsar	2013	91-93	02	Vibor publisher 5016 joshi pura post office khalsa college amritsar Referred journal ISSN: 2231-3869		10
11	Prathve Ka Surag Rubi Zutshi Year: 37	Kalasuman	Dec. 2012	15-16	248	RNI No: 30567/76		10
12	Sawtantoratuar Kashmir Main Natak Ka Vikas Rubi zutshi Email: sahiyaacademy.bhopal@gmail.com	Sakshatkar	April 2012	46-48	388	Sahitya academy Bhopal RNI No: 30993/76		10
13	Mehraj Krishan Santoshi Ke Kahaniyon Main Samvedna	Sheeraza	Oct.Jan 2011-2012	202-208	206	J & K academy of art culture		10

	Rubi zutshi					and languages ISSN:2279/ 0330		
14	Sulagate Gatee Say Sisakti Awaaz	Sheerza Hindi Published by J &K Art Culture & Languages	August - Sep.2007	29-36	183	-do-		10
15	Kashmiri Jan Jivan Aur Kahavatain Rubi Zutshi	Kashf Vibor Prakashan Amritsar	Nov. 2006	62-66	10	Vibor publisher 5016 joshi pura post office khalsa college amritsar Referred journal ISSN: 2231- 3869		15
16	Kashmiri Kosh Sahitya Ka Etahas Rubi Zutshi	Kashf Vibor Prakashan Amritsar	Sep. 2005	150- 154	7-8	-do-		15
17	Bhartiya Sahitya Ek Nazar Rubi Zutshi	Kashf Vibor Prakashan Amritsar	Nov. 2004	51-55	06	-do-		15

Departmental Journal:

S.No.	Name of the Article	Name of the Journal	Year	P.No.	ISBN/ Reg.No.	Vol	API
01	Nirmala Aima Aur Unka Aamite Shabad	Vitasta Deptt. of Hindi	2013-2014		0975-6663	38	10
02	Hindi Avam Navasanchar	Vitasta	2010	59-65	-do-	34	10
03	Vartaman Yug main Premchand Ke Prasangeeta	-do-	2008	118-122	-do-	33	10
04	Kashmir Mein Hindi Kava	-do-	2005	68-73	-do-	30	10
05	Apradhini Eak Anusheelan	-do-	2004	62-65	-do-	29	10
06	Manu Bhandari Ki Kahannium Main Aartikh Samasaya	-do-	2001	63-65	-do-	26	10
07	Kashmiri Avam Hindi Bhasha Mai Rasthu Kay Naam	-do-	2000	58-67	-do-	25	10
08	Hindi Kahannium Smt. Manu Bhandari Ki Bhumika	-do-	1999	48-53	-do-	24	10
09	Smt. Manu Bhandari Ki Kahaniu Mai Nari	-do-	1998	38-44	-do-	23	10

Regional /Local Journals:

S. No.	Name of the Article	Name of the Journal	Year	P.No.	ISBN/Reg.No	Issue No.	API
01	Rastra Kavi Mathale Sharan Gupta	Padam Parag	2012-2013	213-216	2250-351X Referred	06	15

Book Chapter

S.No	Name of Book	Author	Book Chapter	Single Author	P.No.	ISBN No./Publisher	API
01	Kashmir Mein Hindi	Dr.Mudasir Ahmad Bhat	Kashmir Mein Hindi kavya	Rubi Zutshi	33-45	978-81-941830-6-8 Blue Duck publishers Srinagar.	
01	Samay ka Sahitya aur Sanskrit ka Vishva 2014.	Yagi Prasad Tiwari	Mathlesharan Gupta Kay Kavi Mai Sanskritik Avadarna Vivid Pradash	Rubi Zutshi	148-153	978-81-910741-3-0 Shradi Parkashan 102/85 Mahabaran Gali,Mudhgunj Allehabad 211003	05
02	Hindi kahani kay Naye Pratiman (criticism)	Dr. Abhay Kumar Khairnar	Bharti Bhasho Ki charchit kahinyu mai samajek sarookar	Rubi Zutshi	182-187	978-93-84033-45-03 Hindi sahitye nikatan soolan, sahitya Vihar Bijnoor U.P	05

Books:

S. No.	Name of Book	Name of the Publisher	Year	P.No.	ISBN No.	API
01	Hindi English Dictionary	Laxmi Prakashan Ganga Vihar Delhi	2011	800	81-88601-15-2	8.33
02	Mannu Bhandari Ki Kahaniyun Main Yug Satiya	Nirmal Prakash an Old Delhi	2010	126	81-86400-016-8	25
03	Shivani Kay Katha Sahitya Mani Nari Ka Ashitva	Nirmal Publication	2011	317	978-81-86400-237-0	25

M. Phil Awarded:

S.No	Name of Scholar	Topic	Class	Year	Result Declared	API
01	Zahida Perveen	Avtar Krishan Razdan Kay Kahanee Sagroha Ka Vivechanatmak Vishanatmak	M.Phil	2013	06-May-2013	5
02	Yasmeena Jan	Basic Sensitivities In Mrinal Panday's Rastoo Par Bhatakte Hue"	-do-	2014	20-Dec-2014	5
03	Nusrat Jamal	Padma Sacdev Kay Upanyas "Batkoo Nahie Danajay" Ka Alochnatmak Vishleshan	-do-	2013	09-Dec-2015	5
04	Shabina Shaheen	Mann Kay Jeetay Jeet (Novel) Upanyas Ke Sanvedhna Evam Shilp	-do-	17.08.2013	06- April-2017	5

Ph.D / Int Ph.D Awarded:

S.No	Name of Scholar	Topic	Class	Year	Result Declared	AP I
01	Pooja	Dr.Sooraj Singh Negi Kay Katha-Saahity Mein Saamajik-Saanskritik Samasyaon Ka Chitran	Ph.D	25.01.2020	Awarded on 06.09.2022	15
02	Farah Jameel	Ranjani Gupt Kay Upaniyas Main Adhunik Samaj Avam Ise Say Sarabaudit Chintiya	Ph.D	29.4.2019	Awarded on 19.12.2022	
03	Nasreena Bano	Neerja Dwivedi Kay Katha-Sahitya Main Vyapt Sangharsh Evam Kusangtiyan	Int Ph.D	29.4.2019	Awarded on 27.09.2022	
04	Neelam Devi	Suneeta Jain Kay Upniyasun Main Pravaseun Ke Vivid Samasiyain	Int. Ph.D	11.10.2017	Awarded on 19.04.2022	
05	Rumaisa Nazir	Bhagwan Dass Morwal Kay Upniyasoon Main Mool Sanvedna	Int.Ph.D	11.10.2017	Awarded on 14.01.2021	
06	Saieeda Mehraj	Sushma Agrawal Kay Upnaisoon Main Chitritr bhartiya Samaj ka Samajik evm sanskritik muly parivartan (2001 se lekr ab tak)	Int. Ph.D	29.06.2017	Awarded on 26.03.2021	
07	Yasmeena Jan	Mrinal Panday kay Katha-Sahitya mein Bharti Samaj Ka Yathrath Bodh	Ph.D	29.12.2014	Awarded on 02.04.2018	

Integrated Ph.D/ Ph.D under supervision:

S.No	Name of Scholar	Topic	Class	Year	Result Declared	API
01	Shugufta Ali	Sudershan Priya Darshani Kay Upaniyasu Main Dvasu Ka Mooliyu Ka Has Avam Hana	Int. Ph.D	30.4.2019		
02	Kiran Katoch	Pravasi Upnayas Lekhikayein Neena Poul Aur Acharana Painyuli:Ek Tulnatmak Adhyayan	Int. Ph.D	15.10.2020		
03	Jeet Kour	Neerja Madhav Kay Upnayason Main Hijdon evam Sharanathiyon Ki Vyatha:Ek Vishleshanatmak Adhhyn .	Int. Ph.D	20.12.2021		
04	Aparna Bharti	Chayanit Mahila Lekhikaon Ki Aatmkathaon Mein Samvedna.(2017-2022)	Ph.D	18.08.2022		
05	Schweta Rani	Samkaleen Lekhak Hari Suman Visht Kay Upnayason Mein Chitrit Sangharsh evam Chunoutiyan	Int. Ph.D	16.08.2022		

Project:

- Understanding the Hindi Cognition Problems of Kashmir Children year 2015.
Report submitted to concerned office on 31.07.2016 **API:- 10**

WorkshopsandSeminars:

Workshop:

01. 3 Days workshop on Capacity building of school level teachers organized by Department of Urdu, University of Kashmir, Srinagar from 21 Nov. 2023 to 23 Nov. 2023
02. 8 Days workshop jointly organized by Central Hindi Directorate, Ministry of Education, New Delhi & Department of Hindi, University of Kashmir, Srinagar from 14 sept. to 21st sept. 2023.
03. Attended as Hindi expert in **7 days National level Hindi Pakhwada cum workshop** October 23rd to 29th 2013 to promote the office work in Hindi in central government.
04. U.G.C sponsored 5 days **Workshop** on capacity building of women Manager in Higher education held at and organized by Women's Studies Centre University of Kashmir May 20th to 25th 2009.API

05. Centre Hindi directorate department of secondary education and Higher education ministry of human resource development organized a workshop for non-Hindi Neo-Hindi from 19.05.2008 to 26.05.2008.API (**attended as participant for 8 days**)
06. British council spring board organized womens development programme on 22ndJune 14thJuly 27thAugust and 19th November 2007 host partner Womens Studies centre Kashmir University (**attended as participant**)
07. Writers 5 days National level **Workshop** at Ghandhi Bhawan University of Kashmir 17 to 21 August 2005 organised by Directorate of Adult Education, Ministry of Human Resource Development, Government of India in collaboration with state resource Centre, University of Kashmir, Srinagar....2005.API

Paper Presented In Seminar:

1. Paper presented on contribution of Shri G.L Tickoo to Persion in three day International Seminar on Emergence of Moral and Ethical values in Indo – Iranian Persion Literature and its Relevance in Modern Times 21st to 23rd June 2018.
2. Paper presented on Kashmir Main Hindi Zaban-w-Adab Ki Maujudah Suratihal. State level seminar organized by Government Degree College Magam on 24.03.2018 in collaboration with J&K Academy of Art, Culture and Languages, Srinagar.
3. Paper presented on “Global perspectives of Hindi on 29 – 30 March 2017” organized by department of Hindi.
4. Paper presented on “Bharti Sahitya Mai Rashtre Soour” organized by central Hindi Directorate Department of Higher Education Ministry of Human Resources Development.API organised by Kashmiri Sangam on 13-04-2015 to 15-04-2015.
5. Paper Presented on Hindi Sahitiya main Rastriya Bavana organised by Kashmiri Sangam on 16-03-2015.
6. Paper Presented on Sant Kabir on **Seminar** organized by Allehabad Samiti Kashmiri Sangam on 7-8 September 2013.API
7. Paper Presented on Kashmiri EK Parchay, in three days international conference held in Oriental Languages from 01 to 3 October 2012.API.

Participated Seminar:

01. Attended **Seminar** on “*Prem Chand*” organized by Department of Hindi University of Kashmir.....2008. API
02. Attended **Seminar** on “*Media and Hindi*” organized by Department of Hindi.2008.

03. Attended **Seminar** on “*Hindi in Kashmir*” organized by department of Hindi.2007.API

Trainings:

01. One week workshop in information technology 14/06/2016 to 20-06-2016 UGC Human resource development Centre University of Kashmir.
02. Two-week’s refresher course of Northern languages sponsored by U.G.C through academic Staff College Kashmir University2009 API
03. One month refresher course of Inter-disiplinary sponsored by University Grants Commission (U.G.C) through Academic Staff College Kashmir University.API
04. One month orientation course sponsored by University Grants Commission (U.G.C) through Academic Staff College Kashmir University.API

Honours/Distinction/Fellowships/Medals awarded:

- Saraswat Award: 2017 on 20th June 2017 at Lucknow organised by Kevalpatti Ramasare Degree College Rajemndra Nagar, Banthara Lucknow & Gautam Budh Panchsheel Bodh-Sahitya Sanskriti Sansthan Lucknow & Akhil Bhartiya Kala Sahitya Sanskriti Evam Vigyan Sodh Sansthan Lucknow.
- Bakshi Memorial Award 2014 for contribution of Hindi literature in Kashmir.
- Roopa Bhavani honour by Allahabad samiti and Kashmir sanagam on 7-8 Sept. 2013.
- Rashtra Santa Tukdoji Maharaj National Award 2013 for Book Gorapanth Shivani.
- Awarded Excellent grade certificate on student evaluation by IQAC.

Invited Lectures presented in one day workshop:

1. Attended one day workshop and delivered a lecture on Hindi Preshikshan and Patar on 16.03.2019.
2. Attended women’s day on 8th March (II half) 2017 and delivered a lecture on (Role of Women Writers in Society)in J&KAcademy Art, Culture and Languages Srinagar.
3. Attended 86th short story session dedicated to Women’s residium on 11.03.2017(II half) and delivered a lecture on (*Creative writing in Hindi*).
4. Attended and paper presented in one day workshop as a resource person and delivered lead lecture on the topic (*Hindi is the most spoken and understanding*

language in India) as on 30.06.2016 AN in Unani Medicine Research Centre University of Kashmir

5. Delivered a lecture on (*Hindi Bhasha*) with reference to Kashmir at Staff Academic College, University of Kashmir. Refresher Course Arts, (Inter-Disciplinary) on 05.06.2013.API
6. Delivered a lecture on, (*Implementation of official language Hindi*) by Central Silk Board, Ministry of Textiles, Government of India and 23.04.2007.API
7. Delivered a lecture on, (*How to write Hindi in Offices*) by Central Silk Board, Ministry of Textiles, Government of India and 23.04.2007.API
8. Delivered lecture on, (*Promotion of Hindi Saksharta in offices*) by Central Silk Board, Ministry of Textiles, Government of India and 14.09.2006.API
9. Delivered a lecture, (*Hindi as a link Language*) on Grammar and other aspects of Hindi language organized by Central Silk Board, Ministry of Textiles, Government of India and 24.06.2006.API
10. Delivered a lecture, (*Importance of Hindi Workshop*) by Central Silk Board, Ministry of Textiles, Government of India and 24.06.2006.API
11. Delivered a lecture on, (*allow to promotion and implementation of Hindi Language*) in National Insurance Corporation of India 2006.API
12. Delivered a lecture, (*Importance of Hindi Divas Celebration*) by Central Silk Board, Ministry of Textiles, Government of India and 14.09.2006.API
13. Delivered a lecture, (*Rastra Bhasha Hindi*) by Central Silk Board, Ministry of Textiles, Government of India and 29.10.2005.API.
14. Delivered a lecture on (*Various Styles of Hindi Writing*) by Central Silk Board Ministry of Textiles, Government of India on 12.07.2005.API
15. Delivered a lecture on different (*Aspects of Hindi Grammar*) organized by Central Silk Board Ministry of Textiles, Government of India 27.04.2005.API
16. Delivered a lecture on different (*Functional Hindi*) organized by Central Silk Board Ministry of Textiles, Government of India 29.10.2005.API
17. Delivered a lecture on different (*Implementation of official Language Hindi*) organized by Central Silk Board Ministry of Textiles, Government of India 27-04-2005.API
18. Delivered a lecture on different (*The Constitutional implementation of Hindi*) organized by Central Silk Board Ministry of Textiles, Government of India 12-07-2005.API
19. Delivered a lecture on (*UP gradation of Hindi in Offices*) by Central Silk Board, Ministry of Textiles, Government of India on 24.07.2004.API

20. Delivered a lecture on (*Hindi Grammar*) organized by Central Silk Board, Ministry of Textiles, and Government of India on 27.04.2004.API
21. Delivered a lecture on (*Importance of Hindi Divas Celebration*) by Central Silk Board, Ministry of Textiles, Government of India on 14.09.2004.API
22. Delivered a lecture on (*Implementation of official language Hindi*)by Central Silk Board, Ministry of Textiles, Government of India on 27.04.2004.AP.
23. Delivered a lecture on (*Importance of Hindi in Central Gov.t offices*) by Central Silk Board, Ministry of Textiles, Government of India on 24.07.2004.API
24. Delivered a lecture on (*How to write good noting and Drafting in Hindi*) by Central Silk Board, Ministry of Textiles, Government of India on 14.09.2004.API

Interests:

- Teaching and Creative Work.
- Writing Poems:

Published in:

- Dainik Kashmir Times.
- Khirbhavani Times.
- Sarjan.
- Gualala.
- Sarjman.
- Sheeraza.

Translation /Transliteration Work:

1. Translated three documentaries on sericulture produced by silk board Bangalore in Hindi/Kashmiri, 2005-2006.
2. Annual Report Centre for Sericulture Research and Development Pampore 2005-2006.
3. Transliteration of poem titled “Tanhae” written by Sushma Chowdary and analysed by Dr. Majroo Rashid 2007 (Vitasta) page 22-28, citation code ISSN0975-6663, vol.28.
4. Translation Horizon English-Hindi series Vol.I,II,III,IV,V andVI (Aug-Sep.2008).
5. Annual Report 2008 national Institute of Technology Hazratbal (July-August).
6. Critical analysis and translation of short story titled Saiyaha Shabkis Wannog Wachs Manz in Sheeraza Dec.2009 Jan.2010, page 82-84 volume 194.

Membership:

Creative/Research Journal:

- Member of Editorial Board of INDIAN JOURNAL OF SOCIAL SCIENCES (A Research Journal of Humanities and social sciences, *International Peer-Reviewed & Refreed Journal*)
- Member of DRC in the Department of Sanskrit from 30-01-2021 to till date.
- RPAC member of the Department of Sanskrit from 23-11-2020 to till date.
- Department Research committee member of Sheikh ul Alam chair 2019.
- Member of Editorial Board of Journal Kashmir Sangam 2012 from Srinagar.
- Co-Editor “Gulala” Hindi Section University of Kashmir Journal year 2011-2012.
- Member Advisory Board Creative Magazine “Sarajanman” Ludhiana.
- Member Editorial Board “Vitasta” research journal department of Hindi University of Kashmir.
- Member of Editorial Board “Pareser” journal.
- All India Poetess Conference.
- Board of Post Graduate and under graduate studies.
- Departmental Committee members.

Membership of other Committees in University:

- Allotment Committee for Accommodation (Teaching Staff and Officers) from 2023 to 31-03 2025
- Observer for DRCs (RPAC) from 7.06.2021 to till
- Member of disaster management Committee 2014-2016.
- Empowerment and grievance 2012-2013.
- Students Cultural Committee 2012-2013.
- Committee for student’s amenities and grievances 2011-2012.
- Women’s empowerment and grievance committee 2011-2012.
- Member committee for gender sensitization and against sexual harassment 2011-2012.
- Member of cafeteria Committee 2009-2010.
- Member of Cultural Committee from 2009-2010.
- Members of accommodation committee for teachers from 2008-2009.
- Women’s empowerment and grievance committee 2003-2009.

Administrative Experience:

- In-charge Head Hindi and Provost of Girls Hostels for 31 days from 20-06-23 to 21-07-23
- In-charge Principal Music and Fine Arts from 17.06.2021 to till date.
- In-charge Head of Sanskrit Department from 19.12.2019 to 27.12.2019.
- Head of the Department of Hindi from 2nd March 2019 till.
- In-charge Head from 27 to 31 December 2017.
- Hostel Warden from 30th of September 2009 to June 2017.
- Nodal Officer of H.K.G.H from May 2011 to June 2017.
- In-charge Warden of Q.A.H Girls Hostel from November 2015 to 20 April 2016.
- Provost of Girls Hostels from 22nd Jan. to 16th Feb.2013.
- In-charge Head of the Department from 2009 (winter only)
- Nodal Officer of Internet Quality Assurance Cell from 2005 to Aug.2009.After six months again appointed Nodal Officer of Internal Quality Assurance Cell March 2010 to 2021
- In-charge Head of the Department from 04.01.2008 to 10.02.2008.
- In-charge of Departmental journal “Vitasta”and other research journal also from 2007
- Examination In-charge of the Department from 2021
- Admission In-charge of the Department from 2021
- Editor of Departmental Journal “Vitasta”from 2021

(PROF.(Dr.) Rubi Zutshi)