

# UNIVERSITY OF KASHMIR, SRINAGAR

## Notification

It is notified for the information of the candidates applied for the post of Junior Assistant advertised vide Advertisement Notice No. 03 of 2019 dated October 28, 2019, that the Selection Criteria and Syllabus, shall be as under:-

### A) Selection Criteria

Criteria	Maximum
1. Academic merit	05 points
<u>Higher Qualification</u>	
-Post-graduation	02 points
-M.Phil	03 points
-Ph.D/M.Phil	05 points
2. Objective Type written test (OMR based) (Paper A)	55 points
3. Computer Test	40 points
Objective Type Test (OMR based) (Paper B)	20 points
Computer Test (Practical)	20 points
	<b>100 points</b>

Candidates shall be shortlisted for appearing in Computer Test (Practical) after taking composite merit obtained in (Academic merit, Objective Type Test (Paper A) and Objective Type Computer Test (Paper B), in the ratio of 1:5 of the posts advertised.

### B) Syllabus for Objective-Type Written Test

#### Paper - A:

Number of objective type questions	100
Number of objective type questions in each Section	20
Correct Question	1 mark each
Time allowed	110 nutes

#### I. General English:

- ✓ Tenses
- ✓ Rearranging of Jumbled sentences
- ✓ Narration
- ✓ Models
- ✓ Articles
- ✓ Comprehension with blanks to be filled in with Phrases, Pronouns, Homonyms / homophones
- ✓ Clauses
- ✓ Synonyms and antonyms
- ✓ Pairs of words and their use in meaningful sentences
- ✓ Idioms and phrases
- ✓ Uses of Prepositions

#### II. General Knowledge and Current Affairs:

- ✓ Important dates in Indian History / Freedom struggle, different dates and events
- ✓ First in world (Adventure, Sports, Discoveries)
- ✓ First in India (Adventure, Sports, Discoveries)
- ✓ Popular names of Personalities (Religion, Politics, Scientific discoveries, Geographical, Sports, History)
- ✓ The Newspaper world - (Current Dailies & Weeklies of India)
- ✓ Books & Authors -General
- ✓ Languages

- ✓ Capitals & Currencies
- ✓ United Nations Organizations - Veto Powers ; Number of Countries as its Members ; Principal organs and their functions
- ✓ SAARC, ASEAN
- ✓ World famous Award - ( In Science, Literature & Sports)
- ✓ National Awards - ( In Science, Literature & Sports)
- ✓ The World of Sports.
- ✓ Climate & Crops in India
- ✓ Democratic institutions
- ✓ Forms of Government
- ✓ Political & Physical divisions of World & India
- ✓ Important Rivers & Lakes in India
- ✓ Current Events of National and International Level
- ✓ Role of Mathematics in Economics
- ✓ Agriculture in economic development; Industrialization and economic development
- ✓ Indian Foreign Trade
- ✓ New economic reforms and growth of foreign trade
- ✓ Inflation - Concept and types; Causes and consequences

**III. General Science:**

- ✓ Various sources of Energy; Conventional sources of energy; Improvement in technology for using conventional source of energy (Biomass and wind energy)
- ✓ Non-conventional sources of energy (Solar energy, Tidal energy)
- ✓ Mechanics, Rest, Motion, Velocities, Acceleration, Newton Laws of motion
- ✓ Voltage, Current, Resistance, Power, D.C. Batteries
- ✓ Waves, light as a wave, Sound waves, Transverse and longitudinal waves
- ✓ Structure of an Atom
- ✓ Solids, Liquids and Gases (Basic)
- ✓ Life processes: Nutrition and its types, Respiration, Transportation of water, food & minerals in plants
- ✓ Vitamins- Diseases related to vitamin deficiency
- ✓ Environmental pollution
- ✓ Ecosystem - Its components, Food chains and Food webs
- ✓ Ozone layer, its depletion, Green House Effect
- ✓ Importance of water in life

**IV. Mental Ability Test**

- ✓ Number series
- ✓ Letter series
- ✓ Coding decoding
- ✓ Direction sense
- ✓ Blood relations
- ✓ Mathematical reasoning
- ✓ Speed, Distance and Time
- ✓ Statements and conclusions
- ✓ Logical Reasoning
- ✓ Mental Reasoning

**V. Domain Knowledge**

- ✓ Office Practice and Secretarial Duties
- ✓ JK Service Conduct Rules
- ✓ Leave Rules
- ✓ RTI Act

**Paper - B: Computer Test**

<b>Number of objective type questions</b>	<b>50</b>
<b>Number of objective type questions in each Section</b>	<b>10</b>
<b>Correct Question</b>	<b>1 mark each</b>
<b>Time allowed</b>	<b>60 minutes</b>

- i. **Computer Fundamentals**
- ii. **Operating System (Windows)**
- iii. **MS Word**
- iv. **MS Excel**
- v. **MS Power Point, Email and Internet**

**Deputy Registrar (Recruitment)**

No. F/NT-02/Rect/KU/20  
October 29, 2020