



University of Kashmir, Srinagar

Application Form for Grant of G.P. / C.P. Fund Advance

1. Name of the Applicant.....
2. Designation.....
3. Section/ Department/ Unit.....
4. G.P.F Account No
5. Pay band..... Grade Pay
6. Whether the advance applied for is first or subsequent one
7. Amount of Advance required
8. Purpose for which advance is required
9. Number of the instalments in which the advance is proposed be refunded
10. (I) Date on which the previous advance if any drawn.....
(II) Date on which the previous advance if any drawn has been liquidated.....

Signature of Applicant

Recommended and forwarded to the Asstt. Registrar (Gen. Adm/Adm- TW) for necessary action.

No.

Office Incharge

Date :.....

Forwarded to the Asstt. / Deputy Registrar (Accounts) for favour of verification of the amount available in his/her G.P.F. Account.

No

Date.....

AR (Gen. Adm/Adm-TW)

Returned duly verified. An amount of RsAs G.P /C.P. Fond Stands at the credit of the incumbent. The previous advance drawn by him/her has been liquidated in full in the month ofhas not been liquidated and is yet to pay a sum of

Rs..... He/She has not drawn any such advance so far.

Dy. / A.A. (ACCOUNTS)

Submitted for sanction as a special case an advance of Rs

In favor of the incumbent from the Fund. The advance will be recovered from him/her together with his previous advance in..... instalments of Rs.....

Per month each, the last one being as Rs..... The advance is first / subsequent one to The incumbent from the fund and the application made for is in order under regulations.

Dealing
Asstt.

Head
Asstt

Section Office

Asstt. Registrar (Adm.)

Sanctioned for RsRupees

Asstt. Registrar/Dy. Registrar/ Registrar