UNIVERSITY OF KASHMIR, SRINAGAR
Office of the Dean Research

Circular

It is notified for the information of all concerned that the Vice Chancellor has been pleased to authorize the following on the recommendations of the Deans' Committee in view of the lockdown implemented to contain and control COVID-19.

1. **Online interaction of eligible students who have qualified the entrance test held on 22nd February, 2020 for admission to Ph.D/Integrated M.Phil and Ph.D programmes (2019).**

   HODs/Directors/Coordinators shall hold the interaction of eligible students through a convenient online platform, ensure participation of the faculty members in the said online interaction and maintain record of the same. The list of students recommended for admission to I.Ph.D/Ph.D programmes shall be forwarded by the HOD/Director/Coordinator to the Dean of the concerned School who, after due verification, shall forward the same to the Dean Research for approval of the Vice Chancellor as provided under the statutes.

2. **Processing of applications of students received for admission to Ph.D/Integrated M.Phil and Ph. D programme, session 2020.**

   HODs/Directors/Coordinators shall process the applications received online in response to admission notification dated 03-02-2020 for which the last date of receipt of applications was extended upto 20-03-2020 for admission to Ph.D/Integrated M.Phil and Ph. D programme. Directorate of IT&SS shall provide the password to Deans of the concerned Schools for access to online applications of applicants. In the first instance admission of those applicants who are exempted from appearing in the entrance test in terms of statutes in vogue be processed for approval of the competent authority.

3. **Issuance of advertisement notice for admission to Ph.D and Integrated M.Phil and Ph. D programme, session 2020 in the subjects/disciplines where vacancies are available.**

   Deans of various schools shall expeditiously communicate the number of vacancies available for admission to Ph.D/Integrated M.Phil and Ph. D programme in various departments/centres/campuses for early issuance of advertisement notice.

4. **Teaching of three courses of Integrated M.Phil and Ph. D programme using online platform.**

Heads/Directors of Departments/Centre shall notify the time table for online class work in respect of scholars registered for I.Ph.D students wherever required and Deans of the Schools shall seek fortnightly report from the concerned HODs/Directors/Coordinators in this regard and ensure that the course work is completed employing online platform/s.

5. **Temporary relaxation in certain statutes governing research degree programmes in the University in view of COVID-19 pandemic and lockdown.**

    a. Online pre-submission seminar to be scheduled by the Head/Director/Coordinator with advance notice to the concerned scholar, supervisor/s, teachers and scholars in the department/centre. Due record of the same to be maintained by the concerned Head/Director/Coordinator.
    b. Online submission of panel of experts using official emails by the concerned Supervisor/HODs, Directors, Coordinators to the Vice Chancellor through the respective Deans' of Schools and submission of thesis/dissertation in PDF format for evaluation by the approved examiners after seeking consent of the examiner/s in this regard.
    c. Librarian, Allama Iqbal Library shall facilitate online checking of the thesis/dissertation for plagiarism and sharing the report confidentially with the concerned.
    d. Issuance of Academic Clearance after the submission of thesis in view of the prevailing circumstances but before the declaration of result.
    e. Online processing of applications for grant of extension in registration for Ph.D/Integrated M.Phil and Ph.D programmes.
    f. Online conduct of open viva-voce by the Board of Examiners as provided in the Statutes to be certified by the concerned Dean of the School.
    g. Extension of six months in the registration of Ph.D and Integrated Ph.D students, whose maximum period for submission of Dissertation/ Thesis prescribed under the relevant statues is expiring/has expired during the Corona pandemic period including completion of pending formalities, within six months from the date of expiry of regular prescribed period. The extension of six months is also for those students who are yet to submit their Dissertation/ Thesis.

6. **Regular meetings of supervisors with their registered research scholars through online mode/s.**

To help research scholars in the given circumstances, all the supervisors would stay in touch with their research scholars through available online platforms and ensure that their theses/dissertations, manuscripts etc. are checked expeditiously.

7. **Functioning of laboratories and other facilities**

In line with the guidelines of UGC, the university will facilitate the visit of teachers and scholars to departments/centres in case of an emergency or if an experiment is underway or an instrument needs to be monitored, on a rotation

basis without violating the norms of "social distancing" subject to compliance with the guidelines/ directives issued by the appropriate authorities/ Government from time to time.

8. **Submission of fellowship/contingency claims to the office of Dean Research for uploading on portals of funding agencies.**

   The concerned HODs/Directors/Coordinators shall facilitate the submission of fellowship/contingency claims to the office of Dean Research in the first week of each month for uploading of said claims on the respective portals of funding agencies.

   Online processing of proposals related to upgradation of JRF to SRF etc and conduct of progress review meetings in this regard through available online platforms to be certified by the concerned HOD/Director/Coordinator.

The above provisions shall be in force as a special dispensation only during the period of lockdown owing to COVID-19 and shall be reviewed periodically for their continuation or withdrawal.

By order,

Assistant Registrar
(Research)

No. F. (Special Provisions_COVID-19)Res/KU/20.
Dated:05-05-2020

Copy for information and necessary action to:

1. Dean, Academic Affairs, University of Kashmir
2. Dean, College Development Council, University of Kashmir
3. Deans of all the Schools, University of Kashmir
4. Heads of all Teaching Departments/Directors/Coordinators, University of Kashmir
5. Director, IT and SS with a request to have it uploaded on the official website of University of Kashmir
6. Media Coordinator, University of Kashmir for wide publicity to the circular in both print and electronic media
7. SS to Vice Chancellor for information of the Vice Chancellor
8. PS to Registrar, for information of the Registrar.
9. Master file