



UNIVERSITY OF KASHMIR

HAZRATBAL, SRINAGAR

**SUBJECT.- *Detailed Tender Notice for Printing/supply of
1.00 Lac Transcript Sheets for the year 2018-19.***

Sealed tenders affixed with revenue stamp worth Rs. 10/- are invited from reputed registered Printers/Agencies/Dealers having GST Registration and upto date return filling receipt for printing and supply of Transcript sheets bearing Non-Tearable// Fire Resistance / Water Proof / Multi Colour qualities (size A4) as per sample available in the Printing & Stationery Section on below mentioned terms and conditions. Tender documents should be accompanied with a fee of Rs. 500 as cost of tender document in the form of University Receipt/ Bank Draft. Tenders should be addressed to the Registrar, University of Kashmir, Hazratbal, Srinagar, subscribed "Tender for supply of Transcript Sheets" and should reach his office by or before 10-11-2018 up-to 3.00 p.m.

Terms and Conditions

1. The tenders should be addressed to the Registrar, University of Kashmir, Srinagar and should reach to this office within the stipulated period.
2. The sealed envelope containing the tender should be superscribed "**TENDER FOR printing & Supply of Transcript sheets**".
3. Each tender shall be accompanied with attested Photostat copies of GST Registration certificate in the name of firm.
4. Each tender shall be accompanied by a registered printer certificate alongwith details of installed printing infrastructure;
5. Each tender shall be accompanied with Earnest money of Rs. 50,000/- (Rupees Fifty thousand) in the shape of CDR, Pledged to Registrar, University of Kashmir, Hazratbal, Srinagar.
6. The tenders should be type written/ computerized on printed valid letter-heads of the firm. The tender with over-writings/ cuttings or with additions/alteation shall be liable for rejection. The rates should be quoted both in figures and words, secured with transparent tape. Signature with seal should be affixed on all pages of the tender documents duly covered.
7. Rates quoted should be inclusive of all taxes and GST and FOR Stores of Printing & Stationery Section, University of Kashmir, Srinagar.
8. Conditional or incomplete tenders will not be entertained;
9. In case the approved printer causes delay in making the supply or fails to deliver the material as per the order, a penalty depending on merits of each case, shall be imposed on the printer which may include forfeiture of Earnest Money or cancellation of the supply order and the University shall be at liberty to take any other action as it deems fit in order to indemnify for the loss of time.
10. The delivery of supply is to be made within two weeks from the date of issuance / receipt of supply order.

11. No payment shall be made for the supply, if not found as per the supply order/samples;
12. The rates finally accepted and approved shall remain in force upto the end of financial year 2018-2019 or till the fresh Tenders are floated and rates approved;
13. The university reserves the right to negotiate the rates with the bidders;
14. The university reserves the right to accept or reject any tender in part or full without assigning any reason thereof;
15. In case of any dispute, decision of the Vice-Chancellor shall be final and binding on the parties.
16. The right to appeal will lie within the jurisdiction of Srinagar Courts only.

Above terms and conditions from S.No 1 to 16 are acceptable to me.

(Deputy Registrar)
Printing & Stationery

Signature of the dealer
with stamp

No: F (NIT-Non-Tearable) P&S/KU/17-18
Dated: November , 2018