



UNIVERSITY OF KASHMIR

(NAAC ACCREDITED GRADE "A")
HAZRATBAL SRINAGAR, KASHMIR, 190006

No. F (Tender- Photocopier) EXPU/19

Dated: 02-01-2019

Tender Notice

Sealed Tenders accompanied with a CDR Worth Rs.50,000/- (Rupees fifty thousand only) are invited from the reputed/registered dealers having GST number for supply of heavy duty Photocopier with following specification to the Examination Wing, University of Kashmir, Srinagar:-

01	Print Speed	120 PPM A4- Black
02	Print Area	Maximum-310mm×544 mm
03	Print Paper Weight	46 gsm to 210 gsm
04	Paper feed capacity	2000 sheets and above
05	Power consumption	Less than 1000 watts
06	Other requirements	Print should be tamper proof, water resistant, Heat resistant, cold printing technology.
07	Scanning speed	200/PM and above
08	Memory	500 GB HDD, 4 GB RAM Minimum
08	Maximum space required	Less than 4×4 Feet
10	Other specification	Face down finisher with staple, Life time Drum

The tender should be pledged to the "**Controller of Examinations, University of Kashmir, Srinagar**" and must reach to the personal office of the Controller of Examinations by or before 15th Jan, 2019 up to 3 p.m. The tenders shall be opened on the next working day after last date of submission of tenders at 3 p.m. and the tenderers in their own interest be present at the time of opening of the tenders. The details shall be available on the University website www.kashmiruniversity.ac.in

Assistant Controller of Exams
(Purchases)



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The bidder shall have to abide the following terms and conditions:-

1. In case the firm fails to supply the item as per above specification. The university reserves the right to place the order to the next higher bidder or outside agency and the difference of price will be recovered from the defaulter agency that has been awarded the initial order and this will be binding on the bidder.
2. The conditional tender, incomplete in any form, unfilled/unsigned and bid without required documents, EMD and cost of tender form shall not be accepted and on such bids any query/intimation will not be entertained. The tender documents are not transferable.
3. Bidder should be original manufacturer/authorized dealer/reputed firm and should have minimum one year of experience in supplying of photocopiers.
4. The university reserves all the rights to reject or accept any tender without assigning any reason or cancel or withdraw the tender notice in part or full without assigning any reason thereof.
5. The bidder would fill up the information enclosed at the end of this document in clear and legible terms. The bidder shall sign and stamp each page of this tender document and all other enclosures appended to it as a token of having read and understood the terms and conditions contained therein and submit the same along with the bid.
6. The University reserves the right to further negotiate on the approved rate of the bidders, or on the rates quoted by the bidders.
7. If supply is not found satisfactory, the purchase order will be cancelled by the university.
8. In case of any dispute, the decision of the Controller of Examinations, University of Kashmir shall be bidding on the parties.
9. The right to appeal will be within the jurisdiction of Srinagar courts only.
10. Payment will be released in favour of the successful bidder only after the technical verification of the machine is done by the experts of the University.
11. Preference will be given to those tenderers who shall offer to supply the photocopier on buy back basis for machines mentioned below as per specifications;
 - i. Canon 6075 75 PPM (01 No.) ii. Kyocera Taskalfa 180 (02 Nos.)
 - lii. Printer Riso 200A (01 No.) iv. RICOH Aficio MP4500 (01 No)
 - v. Canon 6275 75 PPM (02 No's.)

Declaration:

I declare that I have read all terms and conditions reproduced above and I confirm that these are acceptable to me.

Bidder/Firm

Name

Address

Stamp

Technical bid for Photocopier



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S. No	Particulars	Details (if yes, furnish certificate No.)	Appendix No. (Attached in bid)
01	Name of the Firm/Agency		
02	Status of the firm/Agency		
03	Name of the proprietor/Partner/Director		
04	Registration No.		
05	Address: a) Head office b) Office at Sgr.		
06	a) Landline No. (Office/Residence) b) Cell No. c) Email address d) Website details		
07	Residential Address		
08	Infrastructure available (at Head Office)		
09	Documentary Proof of: a) Self attested copy of valid registration with competent authority, certificate b) Self attested copy of GST registration c) Proof of average annual turnover d) Proof of experience supported by documents from concerned organization		
10	Earnest money deposit detail: a) Amount b) Name of the drawer and issuing bank c) No. and date of CDR		

DECLARATION:

I hereby certify that the information furnished above is true and correct to the best of my/our knowledge.

Signature with date & seal of the agency: _____

Name of the Applicant: _____



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