

Bid Document

Bid Details	
Bid End Date/Time	04-04-2022 13:00:00
Bid Opening Date/Time	04-04-2022 13:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	30 (Days)
Ministry/State Name	Jammu & Kashmir
Department Name	Higher Education Department Jammu And Kashmir
Organisation Name	University Of Kashmir
Office Name	University Of Kashmir Hazratbal Srinagar
Total Quantity	1000000
Item Category	ANSWER BOOK 1 , ANSWER BOOK 2
BOQ Title	Answer Booklet and OMR Sheet Printing
Years of Past Experience required	2 Year (s)
MSE Exemption for Years Of Experience and Turnover	Yes
Startup Exemption for Years Of Experience and Turnover	Yes
Document required from seller	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover,Additional Doc 1 (Requested in ATC),Compliance of BoQ specification and supporting document *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Past Performance	50 %
Bid to RA enabled	Yes
RA Qualification Rule	H1-Highest Priced Bid Elimination
Primary product category	ANSWER BOOK 2
Time allowed for Technical Clarifications during technical evaluation	2 Days
Evaluation Method	Total value wise evaluation

EMD Detail

Advisory Bank	State Bank of India
EMD Percentage(%)	1.00

EMD Amount	60000
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ePBG Detail

Advisory Bank	State Bank of India
ePBG Percentage(%)	3.00
Duration of ePBG required (Months).	13

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

Deputy Registrar
 Printing and Stationary ,University of Kashmir Hazratbal Srinagar, Jammu and Kashmir, University of Kashmir ,
 (Peerzada Mehraj Ud Din Rafiqi)

Splitting

Bid splitting not applied.

MSE Purchase Preference

MSE Purchase Preference	No
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MII Purchase Preference

MII Purchase Preference	No
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1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria". If the bidder is OEM of the offered products, it would also be exempted from the "OEM Average Turnover" criteria. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of Financial years as indicated above in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the Financial year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

5. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 50% of bid quantity, in at least one of the last three Financial years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one financial year) to be submitted along with bid in support of quantity supplied in the relevant Financial year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

6. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- i. If number of technically qualified bidders are only 2 or 3.
- ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
- v. If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

ANSWER BOOK 1 (900000 pieces)

Brand Type	Unbranded
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Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Peerzada Mehraj Ud Din Rafiqi	190006,University of Kashmir,Hazratbal,Srinagar	900000	15

ANSWER BOOK 2 (100000 pieces)

Brand Type	Unbranded
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Technical Specifications

Specification Document	View File
BOQ Detail Document	View File

Advisory-Please refer attached BOQ document for detailed consignee list and delivery period.

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Peerzada Mehraj Ud Din Rafiqi	190006,University of Kashmir,Hazratbal,Srinagar	100000	15

Buyer Added Bid Specific Terms and Conditions

1. **Generic**

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

2. **Generic**

End User Certificate: Wherever Bidders are insisting for End User Certificate from the Buyer, same shall be provided in Buyer's standard format only.

3. **Generic**

Upload Manufacturer authorization: Wherever Authorised Distributors are submitting the bid, Manufacturers Authorisation Form (MAF)/Certificate with OEM details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.

4. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

5. **Certificates**

ISO 9001: The bidder or the OEM of the offered products must have ISO 9001 certification.

6. **Certificates**

Material Test Certificate Should Be Sent Along with The Supply. The Material Will Be Checked by Buyer's Lab & the Results of the Lab will be the Sole Criteria for Acceptance of the Item.

7. **Service & Support**

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

8. **Service & Support**

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

9. **Scope of Supply**

Scope of supply (Bid price to include all cost components) : Only supply of Goods

10. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

I. GENERAL TERMS AND CONDITIONS:

- 1.** The tender rates are inclusive of all taxes. The rates once accepted by the University will hold well till the completion of the order. No increase will be considered on any account at any time. Any increase in GST Tax in future will be considered after submitting relevant Govt. Approved documents/orders to the effect.
- 2.** The instances like power failure, water shortage or closure of Printing Press due to an order imposed by any other's Authority shall not be acceptable reason for the delay in despatching the consignment.
- 3.** The Policy of Transit Insurance is to be drawn by the Tenderer. Printed copies with paper in transit will be at the risk of the Tenderer. The commission if any, charged by the Banker of the Tenderer, shall be borne by the tenderer himself.
- 4.** Failure to fulfil any of the tender obligations and / or execution of tender after its acceptance by the tenderer and / or breach of any provision in the tender document by the successful tenderer, and / or violation of the terms and conditions of Technical and Commercial Tender and / or any of the terms and conditions in the Work order may render the tenderer liable to be black listed.
- 5.** The losses, damages and shortages in transit or otherwise shall be borne by the printer.
- 6.** The printing and the paper must be of standard quality and as per the tendered specifications.
- 7.** University shall have right to verify the capacity of any or all printing presses of the printer(s) as and when required. The person/s authorized by the University shall have right to enter the premises of the printer where the said printing work are being carried out and to inspect the work and its progress during the work schedule of the press.
- 8.** In matters of interpretation of technical specifications, terms and conditions of technical and commercial tenders or any other related matters, the decision of the University shall be final and binding upon the printer.
- 9.** Any dispute related to this tender and arising out of terms and conditions thereof, the same will be subject to Srinagar(J&K) judicial jurisdiction only.

10. All pages of tender documents, conditions, specifications, etc. shall be initialled by the tenderer. The tender should bear full signature of the tenderer, or his authorized power of Attorney holder in case of a firm.

11. The tenderer will have to supply exactly as per tender specifications, if not, the tenderer will be responsible to replace the defective supply at his risk and cost.

12. The samples and supplied material will be sent for laboratory testing at an authorized lab. Testing charges will be borne by the supplier's firm wherever necessary.

13. The Tenderer must maintain the sufficient paper stock of required make and specification as specified/agreed so as to execute the order within delivery period.

14. The paper to be used as per the specifications for whole supply. Paper from one/single mill as mentioned in the specified mills category and the firm will have to submit an undertaking with the bill of that specified paper given in tender of one single mill has been used in printing and manufacturing.

15. Answer Books in packets of 100 each shall have to be packed with waterproof packing duly detailing the serials.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

[This Bid is also governed by the General Terms and Conditions](#)

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---